



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	MARUDHAR KESARI JAIN COLLEGE FOR WOMEN
Name of the head of the Institution	Dr. T. BALASUBRAMANIAN
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04174-224300
Mobile no.	9486130457
Registered Email	principal@mkjc.in
Alternate Email	mkjcprincipal@gmail.com
Address	Marudhar Nagar Chinnakallupalli
City/Town	VANIYAMBADI
State/UT	Tamil Nadu
Pincode	635751
<b>2. Institutional Status</b>	

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Ms. M. Ashtalakshmi
Phone no/Alternate Phone no.	04174225300
Mobile no.	9789565577
Registered Email	mkjciqac@gmail.com
Alternate Email	hod.commerce@mkjc.in

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.mkjc.in/download/downloads/2712181221262950.pdf">http://www.mkjc.in/download/downloads/2712181221262950.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://mkjc.in/download/downloads/0510201147193848.pdf">http://mkjc.in/download/downloads/0510201147193848.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	82.5	2006	17-Oct-2006	16-Oct-2013
2	A	3.27	2013	05-Jan-2013	04-Jan-2018
3	A	3.01	2019	15-Jul-2019	14-Jul-2024

<b>6. Date of Establishment of IQAC</b>	17-Nov-2006
---	-------------

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Newsletter for academic year 2019-20	12-Jun-2019 365	10000
New courses introduced	12-Sep-2019 365	54
Obtained Two(f) and Twelve(B) Status	29-Jan-2020 365	1
Scholarship of Teaching and Learning - FDP	14-Oct-2019 5	197
ISO External Audit	20-Nov-2019 1	3161
Smart Girl Programme - Workshop	01-Aug-2019 2	250
NPTEL Awareness Programme	09-Aug-2019 1	100
MOU's Signed	12-Jun-2019 365	3161
MKJC Bazaar by Woman Entrepreneurship Development Cell	20-Sep-2019 1	2981
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NAAC	NAAC Sponsored Seminar	NAAC	2020 1	75000
NPTEL	NPTEL Awareness Program	NPTEL	2019 1	90000
YRC & RRC	RRC Activities	RRC	2020 3	3100
NSS	NSS Activities & Camp	Thiruvalluvar University	2019 14	67250
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	Yes
If yes, mention the amount	75000
Year	2020

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Obtained 'A' grade from NAAC in 3rd cycle of Accreditation Obtained 2(f) & 12(B) NPTEL local chapter established and received fund Rs.90000 for organizing workshop

Alumni Association registered

MoUs Signed with 1. Xcellogen Biotech 2. Sacred Heart College-BBA Department 3.Saveetha Dental College and Hospital, Chennai

2 staff 4 Alumni acted as Board of Studies members in Thiruvalluvar University Staff acted as Expert Committee member/Resource Person/Session Chair for other institutions

Students secured 5 gold medals and 44 University Ranks 1019 students participated in 1293 events 369 students received prizes in 586 events Students won CM Trophy championship Scholarships Rs.709925 Management Scholarships to 71 students Rs.25,00,000 Scholarship - Government and Other Sponsors From 20% to 40% scholarship for sports students

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
IQAC Motivates staff members for their self and department development by fixing the Targets and ToDo List: <ul style="list-style-type: none"> <li>• Faculty and Department Empowerment ?</li> <li>One course mandatory/ Maximum 4 ?</li> <li>Attended FDP Programme (internal - 1 external - 1) ? Seminar/ Conference/ Paper Presentation ? Professional Society Membership ? Book Publication ?</li> <li>Administrative responsibilities ?</li> <li>Awards/ Recognition ? Register Ph.D ?</li> <li>MoU with Institution and Industry ?</li> <li>Publications in Scopus/UGC approved</li> </ul>	Our Staff Members were Participated in various Seminars, Conferences, Workshop, Published their research works in Scopus Journals, published textbooks, received awards and also acted as resource persons in various collegesED

journals	
IQAC planned to conduct FDP for MKJC Staff Members	FDPs on 1. Scholarships of Teaching and Learning from 14.10.2019 to 18.10.2019 2. Train your brain - Change your mind on 16.09.2020 3. Scholarship of Teaching and Learning from 28.11.2019 to 29.11.2019 and from 13.02.2020 to 14.02.2020 4. Research Paper Writing on 27.01.2020"
IQAC has also planned to Conduct programmes for students in various topics	"1. Organized "Smart Girls Programme" on 3.7.2019, 01.08.2019, 02.08.2019, 21.8.2019 & 22.08.2019 2. Organized "Research Methodology" on 28.01.2020 3. Organized "Guidance and Counselling Programme" on 28.1.2020 4. Organized "Positive Psychology Workshop" on 30.01.2020, 31.01.2020, 06.02.2020 & 07.02.2020 5. Organized "Kaavalan SoS App Awareness Programme" on 03.02.2020."
Submission of AISHE	Submitted AISHE on 09.03.2020
Submission of NIRF	Submitted NIRF on 31.03.2020
Planned to organize MKJC Bazaar in the month of september to improve the enterprenure skill among students	MKJC Bazaar is organized by WEDC on 20.09.2019
Planned to Sign More MOU's to extend the Collaboration	"MoU's Signed with 1) NPTEL 2) CSC Computer Education 3) The Association of Mathematics Teachers of India 4) Sacred Heart College 5) ICT Academy 6) Xcellogen 7) Saveetha University"
IQAC Planned to apply and organize NAAC Sponsored Seminar	Received Rs.75,000 fund from NAAC to organize seminar
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>IQAC GOVERNING BODY</td> <td>03-Sep-2020</td> </tr> </tbody> </table>	Name of Statutory Body	Meeting Date	IQAC GOVERNING BODY	03-Sep-2020	
Name of Statutory Body	Meeting Date				
IQAC GOVERNING BODY	03-Sep-2020				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes				
Date of Visit	20-Jun-2019				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2020				

Date of Submission	04-Mar-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Our college is an ISO 9001:2015 Certified Institution. We have proper Management Information System in all aspects. In teaching and learning we follow proper system such as Subject Allocation, Lesson plan, Work diary, Entry of various subjects' marks, and all details in a systematic manner and it automatically generate the report of marks statement and remedial measures to be taken. • The college uses ERP software called Higrade by the vendor Bosco Soft Technologies for MIS. The academic calendar is prepared and made available to the students and staff through college website. The college has its own is cloud based website www.mkjc.in. The College maintains and updates the website regularly. The information's such as various activities of college, academic calendar, admission notification, teacher profile, student activities, advertisements and latest events are displayed regularly. The college has a Short Message Service (SMS) to deliver important information to its stakeholders. For the benefit of the students our library provides online Inflibnet, Delnet and NPTEL video lectures. • NAAC Accreditation Certificates, AQAR Reports, Minutes of Meetings, ISO Certificates, AISHE Certificates, AICTE Certificates, NIRF, MoU's and all the programmes and proceedings of IQAC committee are available on college website. • Computerized techniques are used to keep tracks and records of all financial matters of the College. The college has software. Most of the accounts documentations are digitally maintained. • College uses ERP software called Higrade by the vendor Bosco Soft Technologies for its administrative operations also. College administrative activities are fully automated. It includes students' database, staff database, etc. With a view to encourage paperless communication institutional email has been set up. Institutional</p>

Email IDs for all faculty members have been created for official communication purpose. The website displays administrative structure, Academic Calendar, Curriculum with course outcomes, program outcomes and programme specific outcomes, information related with skill enhancement courses. • All the relevant information related to admission, students scholarships, co curricular and extracurricular activities, placement related activities, outreach and extension activities etc are computerized. The Higrade soft technologies used to generate subject wise list of the students, Student Profile, Transfer Certificate, Conduct Certificate, Attendance Certificate, Bonafide Certificate, Caste wise admission reports, Fee receipts, Identity cards etc. All Official correspondence is sent to the students through SMS in English and Regional Language.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College is permanently affiliated to Thiruvalluvar University, So the curriculum and syllabi prescribed by the university are strictly adhered to. The College has strategic ways and means to strengthen the teaching-learning process in the following ways. • Mechanism for the well-planned curriculum delivery consists of the distribution of syllabi among the Departments and in turn among teachers. • An academic calendar is prepared in advance for planning the syllabus completion and overall college events. • Preparation of Master time table of the college, Departmental time table and Individual teachers' time tables are Prepared in advance. • Scheme of syllabus completion is prepared by staff members well in advance. • Faculty members are maintaining their lesson plan, Work Diary, and Question Bank for each semester. • Individual work diary are maintained by faculty which indicates the coverage of syllabus. Diaries are periodically checked by the Head of respective Departments. • Digital teaching through smart and ICT enabled tools are used in class rooms. • Teachers refer to the standard reference books prescribed by University along with latest information available through online and other resources for effective implementation of curriculum. • Besides the use of conventional method, various other teaching methods like Web-related Assignments, Peer Learning, Team teaching, seminar, Group Discussion, Projects, Surveys, Quiz, Demonstrations, Debates, PPT Presentations, Role Play, Games, Short Films, Industrial Visits, field trip, internship, Model making, practicals, Videos, Use of charts and graphs, Case studies are used for effective curriculum implementation. • Regular Class committee meeting is conducted to review the completion of syllabus. • The faculty members are

encouraged to attend workshops, national/international seminars, conferences, symposium, refresher and orientation programs. • Class wise Parents Teachers meeting is conducted to ensure the overall development of Student's, effective and transparent implementation of the curriculum and maintain a healthy relationship between the faculty, students, and parents. • Monitoring of course delivery and syllabus completion through formal and informal feedback is done. • Several innovative orientation programs are organized to improve the skills of the faculty. • Teachers plan their own methodology based on the needs of the subject and the learners. • The Departments are encouraged to organize Seminars and Workshops. • Bridge courses/Remedial courses are conducted for the slow learners. • The Institution constantly strives to upgrade its infrastructure to meet the challenges of a technology-driven environment. • Book Bank facility is available for financially backward Students. • The college offers facilities such as EDUSAT, OPAC, INFLIBNET, NPTEL, E.T lab, smart classrooms, computers and Laptops to the faculties as well as students. Adequate facilities are made available for Xerox and Scanning the course materials. Students are making use of the computers for their project works, Internet searching etc. • Through the Suggestion Box and Grievance cell, the Principal is made aware of the Problems. • Teacher's performance is assessed through student feedback and the average performance is instructed to change, modify various aspects of their teaching methodology.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Computer Applications	Nil	01/08/2019	180	Employability	Computer Skills
Certificate Course in E-Commerce	Nil	01/08/2019	180	Employability and Entrepreneurship	E-Business Skills
Certificate Course in Naturopathy and Yogic Sciences	Nil	01/08/2019	180	Employability and Entrepreneurship	Yoga and Naturopathy Skills
Certificate Course in Police Administration	Nil	01/08/2019	180	Employability	Police, Security Sector Skills
Certificate Course in Spoken Tamil	Nil	01/08/2019	180	Employability	Language and Literature Skills
Certificate Course in Written Tamil	Nil	01/08/2019	180	Employability	Language and Literature Skills



Certificate Course in Library and Information Sciences	Nil	01/08/2019	180	Employability	Library Management Skills
No	PG Diploma in Computer Science	01/08/2019	365	Employability and Entrepreneurship	Computer Skills
No	PG Diploma in Exports and Imports Management	01/08/2019	365	Entrepreneurship	Exports and imports , International Business Management Skills
No	PG Diploma in Hospital Management	01/08/2019	365	Employability	Hospital Administration Skills
No	PG Diploma in Logistics and supply Chain Management	01/08/2019	365	Employability	Transport, Logistics and supply Chain Management Skills
No	PG Diploma in Naturopathy and Yogic Sciences	01/08/2019	365	Employability and Entrepreneurship	Yoga and Naturopathy Skills
No	PG Diploma in Public Relations	01/08/2019	365	Employability	Public Relations Officer and Media Skills
No	PG Diploma in Shipping and Port Management	01/08/2019	365	Employability	Transport, Shipping and Port Management Skills
No	PG Diploma in Urban Planning and Management	01/08/2019	365	Employability	Government and Urban Planning Department Skills
No	Diploma in Accounting and Auditing	01/08/2019	365	Employability and Entrepreneurship	Accounting and Auditing Skills
No	Diploma in Functional Arabic	01/08/2019	365	Employability	Language Skills
No	Diploma in Information Security and Cyber Law	01/08/2019	365	Employability	Information Security and Cyber Law

No	Diploma in Labour Law	01/08/2019	365	Employability	Skills Labour Law Skills
No	Diploma in Management	01/08/2019	365	Employability and Entrepreneurship	Management Skills
No	Diploma in Naturopathy and Yogic Sciences	01/08/2019	365	Employability and Entrepreneurship	Yoga and Naturopathy Skills
No	Diploma in Police Administration	01/08/2019	365	Employability	Police, Security Sector Skills
No	Diploma in School Management	01/08/2019	365	Employability and Entrepreneurship	Management of School Administrative Skills
No	Diploma in Tourism and Travel Management	01/08/2019	365	Employability and Entrepreneurship	Tourism and Travel Management Skills
No	Diploma in Taxation	01/08/2019	365	Employability and Entrepreneurship	Auditing, Taxing Practices Skills
No	Diploma in Yoga	01/08/2019	365	Employability and Entrepreneurship	Yoga Skills

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Psychology	12/09/2019
MPhil	Physics	10/09/2019
PhD or DPhil	BioTechnology	10/09/2019
<a href="#">View File</a>		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Psychology	12/09/2019
MPhil	Physics	10/09/2019
PhD or DPhil	BioTechnology	10/09/2019

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	49

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nutritional Biochemistry	01/08/2019	62
Medicinal Plants	01/08/2019	23
Medical lab Technology	01/08/2019	46
Basic Biotechnology	01/08/2019	47
Food science	01/08/2019	54
Advances Biotechnology	01/08/2019	45
Logical and verbal reasoning	01/08/2019	82
Medicinal Chemistry	01/08/2019	60
Chemistry in everyday life	01/08/2019	50
Textile Chemistry	01/08/2019	51
<a href="#">View File</a>		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Physics	81
BSc	BioChemistry	38
BSc	Mathematics	106
BSc	Computer Science	55
BCom	Commerce with Computer Applications	49
BCom	Commerce	71
BA	Tamil	55
BSc	Biotechnology	40
BBA	Business Administration	43
MBA	HRM	33
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

## Feedback Obtained

As a quality mandate every year we collect feedback from Students, Staff, Parents, Alumni, and Employers of our college. Student Feedback: • Faculty feedback from the students for the respective course is taken on various teaching/learning aspects and it is analyzed by the Principal and corrective measures were taken and informed to the respective faculties for further improvements. • We have a system of taking feedback from students on subject-wise teachers. This is a feedback on 5-point scale, which measures parameters like 1. Basic instructional practices like Regularity, Punctuality, Clarity of speech, and Preparation for Class. 2. Organization, Method of Presentation, and usage of Teaching Aids. 3. Ability to motivate the students, Evoke interest, impact high knowledge and innovativeness in the subject. 4. Covering the syllabus, conducting tests, evaluation of performance in tests, preparing students for university exams, and impartiality in dealing with students. 5. Subject knowledge, Teaching aids used, methodology etc, which is analysed by our management for taking appropriate decisions for improving the quality of teachers. • Feedbacks about the infrastructural facilities are taken from all the students once in a year. The parameters for student feedback are admission process, administrative, teaching staff, co-curricular activity, canteen facilities, housekeeping, library, drinking water, security, transport, hostel, mess, sports. • Through IQAC we collect feedback from students for Net facility, Library and Sports. • The faculty takes feedback orally from students regarding their curriculum during classes/class committee meetings. • We obtain feedback from the seminar/conference participants, both in formal and informal ways at the end of each programme. This helps in future planning to get the best out of such programmes. Parents Feedback: • Feedbacks from the parents are also taken. The parameters for parent feedback are admission process, administrative, canteen facilities, housekeeping, transport, college rules regulations, student's study interest. Faculty Feedback: • Every semester junior faculty evaluation is processed by senior faculty, HoDs, subject experts and are informed to the faculties for enhancing their skills, through Principal. • Senior Staff Members will monitor the cleanliness of Mess, Hostel, Canteen, etc. Alumni Feedback: • Feedback is taken from alumni for suggestions or improvements in the curriculum. Employer Feedback: • Feedback is also collected from the Employer. This feedback is discussed in meeting of training and placement cell. • After feedback collection, it is cumulated. The consolidated feedback is discussed and analyzed with the management during MRC meeting. • Necessary action and more attention were given to least performing area. • We also have a Grievance and suggestion box which is accessible to all the stake holders so that they can give their feedback/ suggestions for improvements. • The college management takes care of the overall development of the institution. An alumni and parents are well satisfied with the progress of our institution in all respects. Thus, all the stakeholders provide timely service for the benefit of the students.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	MATHEMATICS	140	76	65
BSc	COMPUTER SCIENCE	100	105	89
BSc	PHYSICS	100	106	87

BSc	BIOCHEMISTRY	50	50	41
BSc	BIOTECHNOLOGY	100	73	57
BCA	COMPUTER APPLICATIONS	110	109	104
BBA	BUSINESS ADMINISTRATION	140	35	29
BCom	COMMERCE	140	107	94
BCom	COMPUTER APPLICATIONS	70	59	51
BA	ENGLISH	140	79	67
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2449	327	62	18	117

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
197	197	423	15	2	7

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

**STUDENTS MENTORING SYSTEM** Mentoring in education involves a relationship between two people where the Mentor, is a person who plays a supportive and advisory role for the student, the mentee. This relationship promotes the development and growth of the mentee skills and knowledge through the mentors experience. It also provides the students the freedom to express any personal or educational issues to the mentors which is maintained as confidential information by the mentors..Hence to provide the students the opportunity to grow in their professional lives and career without any hurdles during their college life, our institution also provides mentoring to all students, with one mentor allotted for 15 students. The purpose of assigning mentors, their responsibilities and process being followed is briefed below. **OBJECTIVE OF MENTORING SYSTEM** • To bridge the gap between the teacher and the students. • Creation of a better environment in college, where students can approach teachers for both educational and personal guidance. • Enhancement of knowledge base for both teachers and students alike due to effective two way communication. • To motivate the students for higher studies and empower the spirit of entrepreneurship within them. • To provide necessary advice and support for improvement in academic performances of the students. **RESPONSIBILITIES** The mentor will have the responsibility to perform the following functions: • Mentors act as role models and facilitate leadership by developing the interpersonal skills and helping students thrive in competitive environments. • A mentor should meet the group of students (mentee) at least once in a month / as and when required. • The mentor should continuously monitor, counsel, guide and motivate the students in all academic matters. • The mentor should provide necessary advice to the students regarding choice of electives, projects, etc • The mentor should contact the parents/guardians if situation demands. • The mentor should advise the students for future career choices

and should provide the students with all the necessary professional guidance. • The mentor should maintain a detailed progressive record of the students. PERCEPTUAL PROCESS • Regular meetings are held between mentor and mentee • A report card is maintained for each student. • The report card has both personal details and performance of the student. • Students are allowed to approach the mentor for both academic and personal problems. • Personalized as well as professional career advice is given to the mentee. OUTCOMES The students mentoring system was brought into action to help the students excel in their careers without any professional or personal hindrance. The activity of the mentors is also monitored periodically to ensure that the students are well backed up by the mentors. The mentoring system of MKJC ensures that the students adapt to the dynamic learning environment and lead their ways into highly successful careers.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2784	197	1:14

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
197	139	58	58	9

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Ms. C. B. SUMATHI	Assistant Professor	Appreciation Award for Urdu Day from Tamilnadu Urdu Research Centre, Vaniyambadi
2019	Ms. L. HEMALATHA	Assistant Professor	Acted as a Resource Person and Deliver a Lecture on Internet of Things , Mazharul Uloom College
2019	Ms. S. SAKTHI	Assistant Professor	Acted as a Resource Person and Delivered a Lecture on Murugappa Duraiswamy Pagutharivu Arakatalai, Islamiah Higher Secondary School
2019	Ms. M. TAZEEN JAMAL	Assistant Professor	Anjumann- E-Farogh-E-Urdu
2019	Dr. G. DEEPALAKSHMI	Assistant Professor	Acted as a Resource Person and Delivered a Lecture on Innovation Skills Required for Future Manager - Sacred Heart

			College
2019	Dr. T. BALASUBRAMANIAN	Principal	Invited Talk to International Conference on IC-IPIS 2020 -Sri Vidya Mandir Arts Science College, Uthangarai
2019	Dr. T. BALASUBRAMANIAN	Principal	Resource person for Tamil Sangam Islamiah College
2019	Dr.M.INBAVALLI	Vice Principal	Acted as a Judge for Cultural FEST
2019	Dr.M.INBAVALLI	Vice Principal	Acted as a Session Chair for International Conference on Computing Paradigms (ICCP 2019) Organised by Don Bosco College, Yelagiri
2019	Ms.M.ASHTALAKSHMI	IQAC / CIQA coordinator	Acted as a Resource Person and Shared a session on NAAC Accrediation, Arcot Sri Mahalakshmi College

[View File](#)

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	U18	ODD	30/11/2020	03/01/2020
BSc	U17	ODD	02/12/2019	03/01/2020
BSc	U16	ODD	30/11/2019	03/01/2020
BSc	U15	ODD	30/11/2019	03/01/2020
BCom	U11	ODD	02/12/2019	03/01/2020
BCom	U10	ODD	02/12/2019	03/01/2020
BCA	U09	ODD	30/11/2019	03/01/2020
BBA	U08	ODD	30/11/2019	03/01/2020
BA	U07	ODD	30/11/2019	03/01/2020
BA	U04	ODD	30/11/2019	03/01/2020

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation: Based on the Continuous Internal Evaluation and University Examination results in the following criteria. Assessment of performance is an integral part of teaching and learning process. In the student's academic performances, the Evaluations are assessed with their exam pattern and active participation. The allocation of marks is according to the University norms of formative evaluation and summative evaluation for theory and practical examinations. The Continuous Internal assessment of students is analyzed through assignments and test (CIA, Mid and Model) throughout each semester. Academic Calendar with Exam dates are displayed in the College handbook and Department notice board. Pass percentage of each course is calculated by dividing the total number of students appeared and passed in each course. Cumulative mark is monitored by Head of the Department and the necessary feedback and guidance is given to the concerned faculty members. The Students problem is resolved by Counselling and Mentor ward system. Reforms:

Best Performance Students: • Motivating students to enhance the skills in various aspects such as discussions, seminars and guest lectures. • Present and publish the papers in conferences and seminars. • Participate in intercollegiate competitions. • Encourage and motivate the students to achieve University ranks and placed in Campus too. Average Performance Students: • Conducting tests or assignments and reexplaining the critical topics. • Unit wise question banks are provided for all subjects. • Students are encouraged to solve previous years University Exam question papers. Slow Learners Students: • Slow learners due to frequent absenteeism is dealt by sending registered post and informing over phone to the parents. • Retest and counselling is given to the slow learners. • Previous year university question bank are provided to students. • Assignments given to improve their writing practice. Class Committee meeting: Class Committee meeting is conducted every month to discuss improvements related to subjects and discussing about general issues with the respective class students. We gather the students like 2 students from topper, 2 students from average and 2 from slow learners in each class and discuss the practices and issues. Based on their feedback action taken like • Guidance and motivation for faculty, for handling students and change in Teaching learning process to improve students performance. • Providing of notes to improve slow learners. • Tutoring on tough topics. Mentor System: Faculty mentors play a crucial role in mentoring students. Students and their mentors share responsibility for ensuring productive and rewarding mentoring relationships. In Tutor wards system, a mentor who serves as a guide throughout their institutional period and career. They give constructive feedback on writing, teaching and other elements of career prospects. Parents-teachers meeting: The Parents-teachers meeting is conducted to discuss the overall performance of the students regarding their Examination marks. The student parents are informed through phone and SMS about the college reopen date and date of commencement of exam. We inform to the parents about the internal exams and university results and insist parents to monitor student's performance at home and be regular.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The calendar is prepared well planned in advance and is outlined in detailed information. The college functions and adheres to the maximum number of working days as per the university academic calendar. The academic calendar divides the academic year into two semesters. It provides the information of the courses for the semester, admission process, important events of the academic year, and date of commencement of internal examinations and external University examinations, details of curricular and extra-curricular activities, list of government holidays, and the total number of working days. The calendar is prepared in such a way it gives information regarding, • College Profile • Trust Board Members • Faculty Details • Academic Advisory Council • College Council • IQAC Committee Members • Code of Conduct • NSS Advisory Council •



Courses Offered • Course Details • Fees Details • Rules Regulations • Social Activities • Plan of Activities • College timings • Courses offered mentioning eligibility of each course, credits, internal and external marks allocation of each subject • Particulars of University fees to be paid at the time of admission of UG, PG and M.Phil Courses • University Examination Fees details • Rules and Regulations mentioning about the Important Information to parents and students, information regarding Internal examinations and periodical tests, University examinations, Library timings and Laboratory facilities • Various Club In-charge details • Date of Examination mid/model/university • Leave Record • Late Record • Allocated space for Student Timetable(odd/even) • Sports Achievers, Best Outgoing students and University Rank Holders • Hostel and canteen facilities • Internal Examinations like mid and model are conducted as per the Calendar Schedule • In Lieu with academic calendar, each department club plan and organize activities accordingly

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://www.mkjc.in/academics/programme\\_outcomes/](http://www.mkjc.in/academics/programme_outcomes/)

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
U24	BSc	Interior Design & Decor	24	24	100
U25	BSc	Mathematics	106	106	100
U18	BSc	Computer Science	68	68	100
U16	BSc	Biotechnology	46	46	100
U15	BSc	Biochemistry	28	28	100
U11	BCom	Commerce CA	38	38	100
U10	BCom	Commerce	63	63	100
U09	BCA	Computer Applications	72	72	100
U08	BBA	Business Administration	42	42	100
U04	BA	ENGLISH	63	63	100

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://mkjc.in/download/downloads/1210201639456368.pdf>

**CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION****3.1 – Resource Mobilization for Research**

## 3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
International Projects	0	nil	0	0
Students Research Projects (Other than compulsory by the University)	0	nil	0	0
Projects sponsored by the University	0	nil	0	0
Industry sponsored Projects	0	nil	0	0
Interdisciplinary Projects	0	nil	0	0
Minor Projects	0	nil	0	0
Major Projects	0	nil	0	0
No file uploaded.				

**3.2 – Innovation Ecosystem**

## 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
State Level Workshop on Corporate Expectation Through Activities	Business Administration	19/06/2019
State Level Special Lecture on "Basic Aspects Of Chemistry And Its Applications"	BIOCHEMISTRY	06/09/2019
International Conference on "Nutrigenetics And Nanotechnology"	BIOCHEMISTRY	08/01/2020
National Level Inter Collegiate Competition Comm-Unique	COMMERCE	23/09/2019
Career Guidance Programme on Company Secretaryship	COMMERCE	26/09/2019
State Level Workshop on SPARK	COMPUTER SCIENCE	19/08/2019
National Level Seminar on	COMPUTER SCIENCE	26/05/2020

Virtual Power Seminar on Big Data.		
National Level Seminar on Virtual Power Seminar on Campus To Corporate .	COMPUTER SCIENCE	30/05/2020
State Level Guest Lecture on "Fundamentals And Applications Of Electrochemistry	CHEMISTRY	06/03/2020
State Level Workshop on Gravimetry Analysis	CHEMISTRY	29/01/2020
State Level Workshop on Textile Screen Printing	INTERIOR DESIGN AND DECORATION	30/07/2019
National Level Seminar on Modern Techniques In Mathematical Modelling And Operations Research	MATHEMATICS	06/09/2019
World Breast feeding Week	NUTRITION, FSM DIETETICS	31/08/2019
National Nutrition Week	NUTRITION, FSM DIETETICS	19/09/2019
International Conference on Nutigenetics and Nanotechnology	NUTRITION, FSM DIETETICS	08/01/2020
State Level Workshop on Microprocessor And Microcontroller	PHYSICS	03/10/2019
State Level Guest Lecture Role Of Materials In Technology	PHYSICS	06/03/2020
State Level Workshop on Ilakkiya Ilakkana Vasippu Payirchi Pattarai	TAMIL	26/08/2019
State Level Seminar on Reading Skills	TAMIL	15/02/2020
State Level Webinar on Vanga Pizhaiindri Ezhudhalam	TAMIL	27/05/2020
State Level Workshop on Literary Criticism	ENGLISH	15/02/2020
State Level Special Meet on Importance Of English Language Teaching	ENGLISH	01/02/2020
State Level Seminar on Urdu Inaguration	URDU	24/09/2019
SPSS Package for Business Management	Business Administration	18/02/2020
International Seminar on "CSR Policies And Practices - Caring Today for Better Tomorrow"	COMMERCE	26/02/2020

NUTRIGENETICS AND NANOTECHNOLOGY	BIOTECHNOLOGY	08/01/2020
National Level Inter Collegiate Competition Comm-Unique	COMMERCE CA	23/09/2019
Career Guidance Programme on Company Secretaryship	COMMERCE CA	26/09/2019
International Seminar on "CSR Policies And Practices - Caring Today for Better Tomorrow"	COMMERCE CA	26/02/2020
State Level Workshop on SPARK	COMPUTER APPLICATIONS	19/08/2019
National Level Seminar on Virtual Power Seminar on Big Data.	COMPUTER APPLICATIONS	26/05/2020
National Level Seminar on Virtual Power Seminar on Campus To Corporate .	COMPUTER APPLICATIONS	30/05/2020
National Level Seminar on Modern Techniques In Mathematical Modelling And Operations Research	STATISTICS	06/09/2019
State Level Workshop on SPSS Package for Business Management	Business Administration	18/02/2020
State Level Workshop on B-BLAZE	Business Administration	06/02/2020
State Level Special Lecture on "Basic Aspects Of Chemistry And Its Applications"	Biotechnology	06/09/2019
International Conference on "Nutrigenetics And Nanotechnology"	Biotechnology	08/01/2020
State Level Seminar on Recent Advances in Chemistry	Chemistry	28/01/2020

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Award	Ms.N.Hemamalini	Tamilnadu Kalai Illakkiya Mandram	25/08/2019	Excellence in Education
Award	Ms.N.Hemamalini	Sri. Mittapalli College of Engineering, Andhra Pradesh	16/11/2019	International Faculty Award
Award	Ms.N.Hemamalini	Nehru Arts and Science	29/09/2019	Excellence in Academic

		College		Performance
Cerificate	Ms.B.Sakthimala	Vivekananda Arts and Science College fro Women, Salem	20/12/2019	Chair Person Personality Development Programme
Cerificate	Ms.B.Sakthimala	Crescent Nursery and Primary School, Vaniyambadi	11/09/2019	Chair person School Annual Day
Cerificate	Ms.B.Sakthimala	C.S.I Girls Matric Higher Secondary School, Tirupattur	11/09/2019	Chair person forCareer Guidance programme
Certificate	Dr.M.Inbvavalli	Oxford Engineering College, Bengaluru	29/09/2019	External ExaminerPh.D Open Viva
Certificate	Dr.M.Inbvavalli	Donbosco College (Co-ed) Yelgiri	31/08/2019	Chair person International Conference
Certificate	Dr.M.Inbvavalli	C.S.I Girls Matric Higher Secondary School, Tirupattur	11/09/2019	Chair person forCareer Guidance programme
Cerificate	Dr. T.Balasubramaniyan	Sri Vidhya Mandir Arts and Science College, Uthangarai	14/02/2020	Invited Talk to International Conference on IC-IPIS 2020 -Sri Vidya Mandir Arts Science College, Uthangarai
<a href="#">View File</a>				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>45</b>	<b>13</b>	<b>167</b>

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

NIL	Nil
-----	-----

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Computer Science	4	6
International	Business Administration	3	5
International	COMMERCE	3	0
International	PHYSICS	2	7
International	Computer Applications	4	5
International	Mathematics	2	5.87
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Computer Science	1
Urdu	1
Interior Design and Décor	1
English	6
Tamil	3
PHYSICS	3
BIOTECHNOLOGY	3
Commerce	2
Department of Business Administration	5
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Studies on Antimicrobial Activity of Syzygium Cumini and Syzygium Alternifolium	Dr.M.Charumathy	Annals of Tropical medicine and Public Health	2020	0	NIL	Nil
ANTIDAIBETIC ACTIVITY OF SIDARHON	M.CHARUMATHY	INTERNATIONAL JOURNAL OF RECENT	2019	0	NIL	Nil

MBIFOLIA LEAF EXTRACT		TECHNOLOGY AND ENGINEERING (IJRTE)				
QUANTITATIVE AND QUALITATIVE IDENTIFICATION OF PYTOCHEMICAL CONSTITUENTS OF SIDARHOMBIFOLIA LEAVES EXTRACT	CHARUMATHY MARIMUTHU	INTERNATIONAL JOURNAL OF RECENT TECHNOLOGY AND ENGINEERING (IJRTE)	2019	0	NIL	Nill
A Empirical Research on Retailer Perception on GST in Vellore District	D.Sheela	International Journal of Innovative Technology and Exploring Engineering	2019	0	NIL	Nill
Awareness of Green Marketing in Retailing and its Impact in Environment'	Dr.G.Deepalakshmi	International Journal of Innovative Technology and Exploring Engineering	2019	0	NIL	Nill
Fuzzy Interference Model for Computation and Prediction of Disease Pattern	Dr.T.Balasubramanian	Journal of Advanced research in Dynamical Control System,	2020	0	NIL	Nill
An Intelligent Agent based Mining Techniques for distributed Data Mining	Dr.T.Balasubramanian	Journal of Advanced research in Dynamical Control System,	2020	0	NIL	Nill
Fuzzy Interference Model for Computation and	Dr. M. Inbavalli	Journal of Advanced research in	2020	0	NIL	Nill

Prediction of Disease Pattern		Dynamical Control System,				
An Intelligent Agent based Mining Techniques for distributed Data Mining	Dr. M. Inbavalli	Journal of Advanced research in Dynamical Control System,	2020	0	NIL	Nil
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	Nil	Nil	0
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	439	882	543	274
Presented papers	17	14	2	Nil
Resource persons	Nil	15	9	8
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
SOFT SKILL TRAINING	PLACEMENT CELL	9	600
International Breast Feeding Week	NSS	8	1200
REPUBLIC DAY	NCC	3	34
Career Guidance Programme Shankar IAS Academy	Marudhar Kesari Jain College for Women	8	1241
VASAN EYE CAMP	NSS, YRC RRC	43	638
National Level Workshop Save Environment , Save future : Start from	MKJC, Vaniyambadi	3	600



now			
Book Exhibition	New Century Book House	5	2809
Donated Rs.5000 for Flag Day	RJD Office, Vellore Region	3	700
Career After College	Innovation and Industrial Interactive Cell	10	700
WEDC MKJC BAZZAR	Women Entrepreneurship Development Cell	5	2809
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Education Excellence	Outstanding Achievement Award	All India Achievers Foundation, New Delhi	1500
Heartfulness Essay Event-2019	Certification of Appreciation	Shri Ram Chandra Mission, United Nations Information Centre	110
Shakespeare Award 2019	Certificate of Award	Shakespeare Institute of Studies	108
Urdu Inaguration	Promoting Urdu in Education Institution	Anguman-E-Farogh-E-Urdu, Vaniyambadi	200
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SWATCHH BHARATH COMPETITION	NSS, YRC RRC	Essay Competition	10	40
Aadhar card Camp	Postal department-Tirupattur Post Office	Aadhar card Camp-correction	4	68
Special Meeting	Postal department-Tirupattur subdivision Post Office-	New Insurance Scheme, Saving Scheme	4	100
Human Chain	Tamilnadu Govt, Electoral Dept., Vaniyambadi	National Voters Awareness	5	500

	Taluk			
NSS Unit I II	Government Hospital, Vaniyambadi	International Breast Feeding Week	8	1200
NSS Unit I II	NSS Unit I Unit II	National Unity Day	2	2800
NSS, YRC and RRC	NSS, YRC and RRC of MKJC	Online Quiz	6	700
KAVALAN SOS APP	IQAC	Kavalan SOS App Awareness	360	1000
NSS Unit I II	Government Hospital, Chinnamottur	Medical Camp	4	162
NSS Unit I II	Government Hospital, Jolarpet	National Deworming Day Dengue Awareness Programme	4	800
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	2	NIL	3
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project on Recent Trends in IT	Project Training	Various Companies	01/01/2020	31/03/2020	5
Project on Recent Trends in IT	Project Training	Various Companies	01/01/2020	31/03/2020	12
Biotechnology Project	MAJOR PROJECTS	Various Companies	01/12/2019	31/01/2020	12
On-The-Job Training	Fundamental Banking Transactions	Town Co-Operative Bank, Vaniyambadi	29/06/2019	19/10/2019	48
On the Job Training	Fundamental Banking Transactions	Catholic Syrian Bank-Vaniyambadi	06/07/2019	12/12/2019	74

Project Work	Project Training	Various Companies	04/12/2019	24/12/2019	75
On The Job Training	Fandamental Banking transactions	Town Co-operative Bank-2 (Vani yambadi)	06/07/2019	07/09/2019	73
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
The Association of Mathematics teachers of india	13/02/2020	Academic Activities	18
SAVEETHA INSTITUTE OF MEDICAL AND TECHNICAL SCIENCES	08/01/2020	1 promoting oral health and practice based education between the Parties. 2.Exchanges of academic and administrative staff and mutual visits to pursue 2.Identifying opportunities for conducting collaborative research and development 3.Identifying o	149
Xcellogen Biotech	18/10/2019	1. Conducting Lectures seminars symposia and conferrences. 2.Conducting collabarative research and development	150
Sacred Heart College	13/09/2019	Collaborative basis in the field of education	44
NSEIT	22/08/2019	Online exams	308
University of Madras	05/06/2019	Distance Education Course	10
<a href="#">View File</a>			

#### **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

##### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
--	--

37000000

37063583

## 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Newly Added
Campus Area	Existing
<a href="#">View File</a>	

## 4.2 – Library as a Learning Resource

## 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
eBlis	Partially	2.0	2019

## 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	24465	6705523	1692	775076	26157	7480599
Reference Books	2740	1662148	255	289662	2995	1951810
e-Books	25135000	48970	Nill	Nill	25135000	48970
Journals	60	142355	Nill	Nill	60	142355
e-Journals	51000	48970	Nill	Nill	51000	48970
CD & Video	1146	27258	2	Nill	1148	27258
Library Automation	1	154500	Nill	Nill	1	154500
Weeding (hard & soft)	58	1747	Nill	Nill	58	1747
Others(s pecify)	20000	8500	Nill	Nill	20000	8500

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Computer Science Computer Applications	Online Teaching and Meeting Apps	<a href="https://classroom.google.com/c/MTAzMDU3MzQ5MzQz">https://classroom.google.com/c/MTAzMDU3MzQ5MzQz</a>	18/05/2020
Commerce and Commerce CA	HR Practices for professional Development	<a href="https://classroom.google.com/u/1/c/MTA1NDk1MTE0NDg5">https://classroom.google.com/u/1/c/MTA1NDk1MTE0NDg5</a>	31/05/2020
BBA	Personality Development	<a href="https://classroom.google.com/u/1/c/NzA0MTEzMjE3NjVa">https://classroom.google.com/u/1/c/NzA0MTEzMjE3NjVa</a>	22/04/2020
Tamil	Vaanga pilaiyindri eluzudhalam	<a href="https://classroom.google.com/c/MTA2MDA3NzUzMTQ4">https://classroom.google.com/c/MTA2MDA3NzUzMTQ4</a>	27/05/2020
Department of Tamil	Enotes	<a href="http://www.mkjc.in/page/dept_of_tamil/">http://www.mkjc.in/page/dept_of_tamil/</a>	30/05/2020
Department of Mathematics	Enotes	<a href="http://www.mkjc.in/page/dept_of_mathematics/">http://www.mkjc.in/page/dept_of_mathematics/</a>	30/05/2020
Department of Commerce	Enotes	<a href="http://www.mkjc.in/page/department_of_commerce/">http://www.mkjc.in/page/department_of_commerce/</a>	30/05/2020
Department of Computer Science	Enotes	<a href="http://www.mkjc.in/page/dept_of_computer_science/">http://www.mkjc.in/page/dept_of_computer_science/</a>	30/05/2020
Department of Computer Applications	Enotes	<a href="http://www.mkjc.in/page/dept_of_computer_application/">http://www.mkjc.in/page/dept_of_computer_application/</a>	30/05/2020
Department of Statistics	Enotes	<a href="http://www.mkjc.in/page/dept_of_statistics/">http://www.mkjc.in/page/dept_of_statistics/</a>	30/05/2020

[View File](#)

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	331	246	86	13	0	12	46	200	14
Added	50	39	11	6	0	1	1	0	3
Total	381	285	97	19	0	13	47	200	17

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

## 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
DELNET Home Page	<a href="http://www.delnet.in">http://www.delnet.in</a>
DELNET e- books reference	<a href="http://www.e-booksdirectory.com">www.e-booksdirectory.com</a>
DELNET E- Journal ( Management)	<a href="http://164.100.247.25/basisbwdocs/manag.html">http://164.100.247.25/basisbwdocs/manag.html</a>
DELNET E- Journals( Arts Commerce)	<a href="http://164.100.247.25/basisbwdocs/artsciences.html">http://164.100.247.25/basisbwdocs/artsciences.html</a>
INFLIBNET Home Page	<a href="http://www.inflibnet.ac.in">www.inflibnet.ac.in</a>
INFLIBNET e- books reference/ E- Journals	<a href="https://nlist.inflibnet.ac.in/veresources.php">https://nlist.inflibnet.ac.in/veresources.php</a>
Panasonic DMR-Eh59	<a href="https://www.youtube.com/watch?v=Bji7000lSmA">https://www.youtube.com/watch?v=Bji7000lSmA</a>
Benq Projector -04	<a href="http://www.mkjc.in/student_life/enotes/">http://www.mkjc.in/student_life/enotes/</a>
Allen Health Zed 24 Digital Mixer	<a href="http://www.mkjc.in/video_gallery/">http://www.mkjc.in/video_gallery/</a>

## 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
27500000	27432860	9260000	9232549

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

MKJC has established a well-planned system and procedures for up-keeping the physical, academic, and other support facilities in the college premises. ISO MKJC is an ISO 9001:2015 Certified Institution having with Quality Protocol, Process Protocol, forms and formats for academic, office and library activities. Our institution frequently schedules internal and external audits. Laboratories All Laboratories in the college are well furnished as per the requirements and statutory rules. Regular maintenance of equipment is done by laboratory attenders. Annual stock verification is done and stock register is maintained. Technicians and Electricians are appointed to ensure the smooth running of the laboratories. Library A team headed by a qualified librarian makes the college library an epitome of academic belligerence. Library is automated with e-blis software and Online Public Access Catalogue (OPAC) facilitates. For the identification of the books and location they are categorized and cascaded according to subjects and titles. The book stock is regularly updated and well maintained. The library uses barcode technology for easy transactions. The Centre for Audio Visual Learning and Reprography facility are maintained by Library Staff. Department Book bank is maintained by

each department. Sports The matters related to sports like organizing, planning, and conducting competitions are done by Physical Education Department. Required sports articles are purchased and maintained through competent suppliers. Sports hour is allotted for regular practice for students.

Yoga and Meditation classes are conducted. Maintenance of the campus • The maintenance of Buildings and Classrooms are done. Classrooms and Premises are cleaned regularly by the team of contingency staff headed by a supervisor. • Air Conditioners and Water Purifiers are regularly maintained by the college technicians and the service providers when required. • Maintenance of several gadgets including the Generators, Reprography Machinery, Computers, Printers, CCTV Cameras and Audio Systems are done by concerned in-chargers. • Security staffs are entrusted with the surveillance at the college gate and vehicle parking. • Campus surveillance is ensured using CCTV cameras. • Solar panels are maintained regularly by the supporting staff. • Garden is maintained by the gardener. Regular pruning and watering of trees, plants and potted plants are done by the gardener. Computer Services • Internet and WIFI enabled campus. •

Our College has LCD projectors and which are maintained by the service providers and the college technicians. Additionally:- • Management makes sure that the ambient environment for Academic Performance. • College premises are used by Thiruvalluvar University central paper valuation, Govt school teacher programs and collector program etc. • Career Guidance program are conducted for School Students in their respective schools by the brand building committee. •

The College premises are used for both Online and Offline Government examinations, such as NEET Exam, TCS, Central State government exams and various Distance Education Programs of different Universities. • Aadhaar card correction and Election work is carried out in our college premises. • The parking facility is available for the two-wheelers and four-wheelers of staff and students.

<http://mkjc.in/download/downloads/2104211305389613.docx>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	MKJC MANAGEMENT	347	2311025
Financial Support from Other Sources			
a) National	SC/ST Minority(Govt)	245	1060800
b) International	NIL	Nil	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Students Participation in Competitions / Workshops /Seminars / Conferences.	05/07/2019	1019	Various Institutions
Students	05/07/2019	369	Various

Achievement			Institutions
Mentoring	25/06/2019	2676	Marudhar kesari Jain College for women, Vaniyambadi.
Personal Counselling	25/06/2019	2676	Marudhar kesari Jain College for women, Vaniyambadi.
Yoga and Meditation	14/06/2019	133	Physical Education, Marudhar kesari Jain College For Women, Vaniyambadi.
Bridge Course	31/08/2019	866	Marudhar kesari Jain College for women, Vaniyambadi.
Language Lab	14/06/2019	2025	Department of English, Marudhar Kesari Jain College for Women, Vaniyambadi. ETNL South Janatha Road, Palarivatam, Kochi.
Remedial Coaching	23/07/2019	702	Marudhar kesari Jain College for women, Vaniyambadi.
Soft skill	21/12/2019	866	Department of English, Marudhar Kesari Jain College for Women, Vaniyambadi.
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Placement and Career Guidance Programme - Free Orientation Programme SRK IAS Academy	Nil	937	Nil	67
2019	Logical and Verbal Reasoning	82	Nil	82	Nil
2019		54	Nil	54	Nil



	Intelligence and Aptitude Test				
2019	Problem Solving Techniques	46	Nil	46	Nil
2019	NET / SET Coaching	74	Nil	74	Nil
2019	Training and Development	49	Nil	49	Nil
2019	TNPSC Coaching	158	Nil	158	Nil
2019	English for Competitive Exam	54	Nil	54	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
12	12	5

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
on campus	480	43	off campus	115	36
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	10	B.Sc	Chemistry	Marudhar Kesari Jain College for Women, Vaniyambadi	M.Sc Chemistry
2020	1	B.Sc	Chemistry	VIT, Vellore.	M.Sc Chemistry
2020	1	B.Sc	Chemistry	Adyaman College of Arts and Science	M.Sc Chemistry
2020	1	B.Sc	Chemistry		M.Sc

				Muthurangam Arts and Science, Vellore.	Chemistry
2020	2	B.Sc	Chemistry	Jain Deemed to be University	M.Sc Chemistry
2020	2	B.Sc	Chemistry	Auxilium College, Vellore	M.Sc Chemistry
2020	1	B.Sc	Nutrition, FSM Dietetics	Maharani cluster university, Bangalolre.	M.Sc ND
2020	1	B.Sc	Nutrition, FSM Dietetics	Vellalar college for women, Thindal, Erode,	M.Sc ND
2020	1	B.Sc	Nutrition, FSM Dietetic sNutrition, FSM Dietetics	Periyar University, Salem.	M.Sc ND
2020	19	B.Sc	Nutrition, FSM Dietetics	Marudhar Kesari Jain College for Women, Vaniyambadi	M.Sc ND
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	13
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
DEPARTMENTAL COMPETITIONS	Institution Level	1462
CULTURAL EVENTS	Institution Level	1334
SPORTS ACTIVITIES	Institution Level	960
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
------	-------------------------	------------------------	-----------------------------	-------------------------------	-------------------	---------------------

2019	Form III(Cross Country)	National	1	Nil	31818U18003	A.Bhuvan shwari
2019	Form III (crosscountry)	National	1	Nil	31816U16036	R.Monisha
2019	Yoga I Prize-medal	National	1	Nil	31818U11029	R.Priyanka
2019	Yoga I Prize-medal	National	1	Nil	31817U27050	M.Teebabbah
2019	Yoga I Prize-medal	National	1	Nil	31818P12007	P.Komathi
2019	Yoga I Prize-medal	National	1	Nil	31818U25079	R.Swetha
2019	Yoga II Prize-medal	National	1	Nil	31817U08009	A.Dixitha
2019	Yoga II Prize-medal	National	1	Nil	31817U09066	B.T.Suruthi
2019	Yoga II Prize-medal	National	1	Nil	31817U11040	G.Vennila
2019	Yoga III Prize-medal	National	1	Nil	31817U09025	A.Leelavathi

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The motivation of forming a College Union is to involve the students in academic, co-curricular extra-curricular activities. Through these activities Union members learn to plan, organize, analyze and execute the events along with troubleshooting, which helps in their personal and professional development. From each discipline, we have the Chairman, Vice-Chairman, Secretary, and Joint Secretary selected by the respective heads of the department. Programs like a group discussion with the students are also organized. College Union acts as a facilitator between the student and the Institution. The student representatives were selected according to the following criteria: • Academic performance • Attendance • Personality Traits /Leadership Quality • Co-curricular Activities • Extracurricular Activities • Sports • Communication skills / public speaking skills The college union committee contains the following Office Bearers: • Union Chairman • Vice Chairman • Secretary • Joint Secretary • Department Secretaries • Club Secretaries The individuals for the various disciplines are selected by the particular work force organizer and activities are initiated for their powerful workings for the scholarly year. Execute and formulate policy to manage the day-today running of the club. Hold monthly meetings of the committee and convene special meetings as and when required. Student representation and participation has been an integral part of academic and also various activities of the college. Student representation is on the following committees: • College Union • Reader's Club • Rotaract Club • Citizen Consumer Club • Fine Arts and Cultural Committee • Karuna Club • Red Ribbon Club • Youth Red Cross • Science

and Nature Club • Magazine Committee • Alumni Association • Student Help Line Grievance Redressal Committee • English Literary and Theatre Club • Women Entrepreneurship Development Cell • Eco Awareness Club • Humour Club • Philately Club • Sports • NSS • NCC • Career Guidance Cell • Sevottam • Innovation Cell Department secretaries actively participate with faculty members to organize seminars, conferences, and workshops, cultural events, sports, etc., All Department association activities and Annual festivals are organized by the students. The college has provided excellent sports activities for the student for their overall development. It has a large independent playground for Football, Cricket, Hockey, Kho-Kho, and Indoor facilities for Table tennis. Academic Association Student representatives of each class are selected in a democratic manner as representatives of their respective department associations based on the Academic activities. Students are involved in organizing the academic and cultural activities of the association with the guidance of staff and Students enhance their leadership skills and other life skills through various clubs.

## 5.4 – Alumni Engagement

### 5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Institute had Registered MKJC ALUMNI CONNECT association in the academic year 2019-2020 under the Tamil Nadu Societies Registration Act, 1975 at Vellore on 27th February 2020. In Alumni association 4083 alumnae were registered. The Alumni Association brings all the alumnae students together on a single platform to develop Synergistic plans for improving Institutional endeavors. Ties between the Institution and the alumni make alumnus to participate in various activities including Cultural, College day, Sports day and social activities. Institution also has a focal point of contact among alumni to interact and network with college website [www.mkjc.in](http://www.mkjc.in) An alumnus and coordinator keeps a record of the alumni members communicate through mail and WhatsAppgroup. The Alumni Association conducts regular meetings wherein the members freely and closely interact with each other on issues pertaining to the development of the college, their role and contribution. On this meeting all the alumni and parents are invited to visit the college and interact with the staff. Their ideas and suggestions are duly recognized and implemented by the college administration. The HOD's share knowledge interact with the members of Alumni association especially on the matters of curriculum design and development of value-added programmes. To preserve and promote the interest of the Alma Mater through Alumni involvement in its future and governance. All passing out graduates who completes their courses from the college shall be eligible for the membership of the Association. Alumni Coordinator shall prepare an Annual Plan for alumni programmes and activities and shall jointly develop a budget that allocates appropriate resources to support the Plan. Aims and Objectives Towards achieving the MISSION, Marudhar Kesari Jain College for Women-Vaniyambadi will focus on the following objectives: • To enable professional networking among alumnus, among professors with the alumni as well as networking of existing students with alumni for the mutual benefit in academic, professional and/or business areas including employment network for new graduates or alumni looking for career upgrade/change. • To provide a platform for social interactions and special interest groups. • To raise funds for the development of objectives. • To extend academic support to the Institute through various networks such as 'visiting faculty network, Value added courses curriculum planning network, distance learning network and academic endowment network' etc., • To render assistance to students of the Institute through grants, scholarships and prizes and to provide assistance in academics, placement or any other area as appropriate. • To provide financial and technical collaboration and support for research activities. • To encourage

and facilitate the alumni taking up activities that are geared to improve society at large and contribute to national development. • To help alumni families and needy by giving them an opportunity for employment/entrepreneurship. • To mobilize funds required to manage the affairs and activities of the association. • To organize blood camp/ eye camp/ HIV awareness camp. Our Alumni are working in Reputed designations in various sectors like Researcher, Industry, IT Fields, etc., Alumni are invited as a guest for various Programmes.

5.4.2 – No. of enrolled Alumni:

4083

5.4.3 – Alumni contribution during the year (in Rupees) :

240093

5.4.4 – Meetings/activities organized by Alumni Association :

3

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and Participative management are followed in our college in all aspects of work. Planning and decision making to be carried in our organization is delegated from the top management to Principal and Vice Principal of the college and then to HOD's and other staff members. Participative management involves all the faculty members mainly in the decision making process. Decision making is a vital process in any of the organization. In our college participative management is perfectly done in all major decision making process. Two practices during the year 2019-2020 Examination is the major activity of all Academic institutions. We follow Thiruvalluvar University norms for conducting all CIA examinations. As per University norms, Examination committee conducts 3 CIA Examination and final semester Exam is conducted by the University. The subject teachers are instructed to complete the syllabus as per the guidelines of academic calendar and through HOD's with prior instruction from chief superintendent of examination (Principal). Exam committee sends the circular for exam timetable, syllabus to be covered, submission of question paper to the concern department, receiving the answer scripts from exam cell, submission of evaluated answer scripts, submission of mark list and consolidated marksheets. As per the academic calendar the exam committee will conduct the exams on the scheduled date and session. The invigilators are allotted to take up their duties with proper guidelines and after the submissions of answer scripts the subject teachers will receive the answer scripts from exam cell, evaluate it and submit the answers scripts and the mark list to the exam cell. Before the submission, the answer scripts and the answer key are given to the students. The subject teachers submit the marksheets to the class teachers and as per the schedule the class teachers in turn will submit the consolidated marksheets to the exam cell. In all aspects decentralization and participative team work of all members are required for successful completion of CIA exam. Conduct of Extra curricular Activities Our college has regularized cultural and fine arts committee. Cultural and fine arts committee sends the circular to all the students with the On stage and Off stage competition details after getting permission with the Principal and Vice principal. Cultural committee members collect the name list of the students from all departments along with their respective HOD's authentication. As per the schedule all competitions will be

held. Prize winners are announced after the approval from the Principal by the cultural committee. Prize winners are given prizes and certificates during the college day celebrations. Decentralization and participative team work is carried out in all places for successful completion of extra-curricular activity such as Art Smart, NSS, NCC, YRC, RRC etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<ul style="list-style-type: none"> <li>• The institution selects members for Brand Building committee and start admission process. Brand Building team will visit various in and around schools of our college and give awareness about importance of higher education to women students, Courses available in our college, Fee Concession, Scholarship available for students etc to 12th students.</li> <li>• Counseling of students and parents is done at the time of admission by the faculty members.</li> <li>• The students are guided to opt for right choice of subject combination at the time of admission by team of members allotted in help desk.</li> <li>• Financial help is offered through the payment of fees in installments for all the students.</li> <li>• To promote the UG admission, college provides Sports Scholarship, SC/ST Scholarship, Minority Scholarship, farmers Scholarship to the students and also provides fee concession for physically challenged students.</li> <li>• To promote the PG admission, college provides 20 percent fee concession to the students who have completed their UG in the same institution.</li> <li>• The college provides 50 percent fee concession to students whose parents are working in the same institutions to promote the admission.</li> </ul>
Industry Interaction / Collaboration	<ul style="list-style-type: none"> <li>• Each department arrange for industrial visit to various industries to acclimatize the students for industrial environment. MOUs are also signed with the industries to carry out the part of their research work.</li> <li>• Expert lectures by industrial persons are also organized to make the students aware of the opportunities available in the specific field.</li> <li>• The faculty members are involved in the</li> </ul>

collaborations for the utilizations of laboratories and enrichment of research by exchanging knowledge. Various Skill development courses are organized in our college. • Our students are attending internship program in many industries and they are placed.

**Human Resource Management**

- During the starting of all academic year staff members are asked to submit self appraisal form. This system motivates the teachers to publish their books and research article in various conferences, Seminars and also for attending training, Workshop, Faculty development programmes etc. • The Institution appoints adequate number of qualified faculty members through the procedure of open advertisement and interview by internal expert committee.
- The Institution organizes orientation programme for new faculty members and FDP to all faculty members to upgrade their skills. • Our college provides OD leave to faculty members for pursuing higher studies, attending seminars, conference, workshops and exam duties. Maternity leave also provided to the faculty members who are in need. • The management contributes an amount to all employees for Employee Provident Fund.
- The Head of the Department meet the class representatives and the students to get feedback on the performance of the Department staff. The Principal and the Vice Principal meet the class representatives to obtain the feedback on teacher performance and quality of teaching.

**Library, ICT and Physical Infrastructure / Instrumentation**

- The college has 5 blocks which is separated as Sri Arihanth block, Sri Roop Rajat Block for classrooms, Sri Mahaveer block as administrative office, Sri Maasaradha block for the hostel students and Sri Paraswanath block which is accommodated with mess.
- The college also has an auditorium 2000 students can be occupied. The class rooms are spacious with good ventilation, recently build class rooms are spacious gallery type bright and airy. • Class rooms are provided with projector and power point presentation latest teaching technology is followed. Fully air conditioned two seminar halls with the capacity of 250 and 600. • Our college also has well established Digital library ,Computer lab, Internet

, LCD, Language lab, ET lab ATM, RAMP, Lift, Solar Light Panel, canteen, Two Wheeler Parking and Play grounds facilities for various sports events such as Hockey, Cricket, Foot ball, Kho kho, Kabaddi, 200 running track, Volley ball, Basket ball, Ball badminton, Tennikoit, Shuttle and Table tennis. • Science laboratories are well equipped by infrastructure and sophisticated instrumentations are available to enhance the practical knowledge of the students. • Our college Library is well established with books, journals, Magazines, digital resource like inflibnet, delnet, OPAC facility, DVD, CD etc. Our library is automated with software.

Research and Development

- The research committee of the college encourages and motivates the teachers to take up research projects.
- The Research Development cell motivate the faculty members and students to undertake publication of research findings and presentation of research papers.
- By providing relevant information, the committee is also involved in facilitating and synchronizing research activities carried out by the members of the faculty, and updates the faculty members on the availability of funds and their sources.
- Management sponsors 50 percent of financial assistance for publishing research paper in national and international journals to motivate the faculty members.
- The college library provides e-journals and e-books facilities to the researchers.
- Laboratories are well equipped hence sophisticated instruments and equipments are available for strengthening research capabilities.
- Student Research is also encouraged to make participate in both minor and major projects.

Examination and Evaluation

- The College follows the semester system as per the direction of the Thiruvalluvar University. According to the university time table the examination are conducted in our institution.
- In each semester the performance of a student is evaluated in terms of percentage of marks with a provision of conversion to grade points.
- Three Continuous internal assessment tests are conducted for the



students and the students will have 25 percent marks based on the score they have secured in 3 CIA examinations and assignments. • The mark ratio of the continuous internal assessment to the semester examination for theory is 25:75. Wherever applicable the evaluation of practical, will also be based on both a continuous internal assessment and semester practical examination. • After the completion of the semester examination the results will be announced by the university and it will be declared to the students by the institution. • University Rank holders also announced by the university based on the mark secured by the students.

Teaching and Learning

Marudhar Kesari Jain College for Women follows a holistic approach for growth and development of students, our teaching and learning methodology includes Black board, OHP, Projectors, Power point presentation, Quizzes, Inquiry learning, hands on activities, tutorials, peer learning, self learning, video lecturing, Assignments etc. • We have ICT based infrastructure to enhance teaching and learning process. • We have Mentoring concept to provide special care for students to develop them with their potentiality. Each mentor has a group of students whose overall growth and developments are continuously monitored. If they have any problem that are sort out by individually through counseling. • We take special care for the students with special needs by providing remedial classes for slow learners. • Faculty members are motivated to attend Orientation programme, Refreshers course, Workshop and FDPs to develop their skills and constantly be in the process of learning so that they can percolate the benefits of their updated knowledge and skills to the students • Faculty members are motivated to pursue higher studies. • Faculty members are encouraged to use innovative teaching methodologies to enhance teaching and learning process. • Faculty members are encouraged to publish their research articles, books and book chapters which enhance the teaching and learning efficiency.

Curriculum Development

• Our college follow Thiruvalluvar

University for regulations, Syllabus, Mark allocation, Grade, core subjects, Allied subjects, Non major electives, Electives, Skill Based Subjects and Extension activities. • Academic planning is done in advance before the start of every academic year. Allotment of workload and preparation of time table is done in advance by each department. All teachers receive the individual time table well in advance before starting of each semester. Faculty members record their daily activities and lectures delivered in their work diary. • All the Departments and clubs are involved in scheduling academic, co curricular and extracurricular events to enrich the learning process. • The IQAC ensures quality in Curriculum development through regular meetings among the teaching staff regarding academic affairs and collecting feedback from various stakeholders • Faculty members are involved in framing curriculum and syllabus for conducting value added courses to enrich their technical skills. • Faculty members are involved in curriculum development at university level and college level. • Faculty members are encouraged to participate in conferences, seminars, and workshops on curriculum development conducted by other colleges.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>Our college is ISO 9001:2015 certified institution. We have proper planning in all aspects. In teaching and learning we follow proper system such as Subject Allocation, Lesson plan, Work diary, Entry of various subjects marks and all details in a systematic manner and it automatically assist the student's marks and give reports for remedial measure and action. The college adopts e-governance for planning and development. The academic calendar is prepared and made available to the students and staff through college website. The college has its own website <a href="http://www.mkjc.in">www.mkjc.in</a>. The College maintains and updates the website regularly. The information connected to the various activities of college like academic calendar, admission notification, notices, and</p>

photographs of teacher student activities, news related to the activities, advertisements and latest happenings are displayed regularly. The college has a short term messaging system to deliver important information to its stakeholders. For the benefit of the students our library provides online INFLIBNET, DELNET and NPTEL video lectures.

Administration

College uses ERP software in its administrative operations. College has proposed complete office automation. Office automation will include student's database, staff database, etc. With a view to encourage paperless communication institutional email has been set up. Institutional Email IDs for all faculty members have been created for official communication purpose. The website displays administrative structure, Academic Calendar, Curriculum with course outcomes, program outcomes and programme specific outcomes, information related with skill enhancement courses. All the programmes and proceedings of IQAC committees are available on college website. To promote the paperless work all notices are sent through email.

Finance and Accounts

Computerized techniques are used to keep tracks and records of all financial matters of the College. The college has Higrade software. Most of the accounts documentations are digitally maintained.

Student Admission and Support

All the relevant information related to admission, students scholarships, co curricular and extracurricular activities, placement related activities, outreach and extension activities etc are computerized. The ERP software generates customisable reports and data like subject wise list of the students, Transfer Certificate, Conduct Certificate, Attendance certificate, Bonafide Certificate, Caste wise admission reports, Fee receipts, Identity cards etc. All Official correspondence is sent to the students through SMS. To keep the students informed, College provide all information about college activity in the College Website and Mobile app.

Examination

Internal examinations like CIA, Mid

and Model are conducted by Exam committee of MKJC under the Chief superintendent control (Principal) for each semester and the marks are entered in the Hi-grade soft ware. External examination is conducted by Thiruvalluvar University once in every semester. Internal marks for examination are entered in the prescribed software of Thiruvalluvar University

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	J. SASIREKHA	NATIONAL INSTITUTIONAL RANKING FRAMEWORKINDIA RANKING2019 (NIRF)	NIL	200
2019	P. PRABAVATHY	NATIONAL INSTITUTIONAL RANKING FRAMEWORKINDIA RANKING2019 (NIRF)	NIL	200
2019	M. PRITHI	NATIONAL INSTITUTIONAL RANKING FRAMEWORKINDIA RANKING2019 (NIRF)	NIL	200
2019	Dr. G. DEEPALAKSHMI	INTERNATIONAL JOURNAL OF INNOVATIVE TECHNOLOGY AND EXPLORING ENGIN EERING(IJITEE) ISSN : 2278 - 3075(ONLINE), VOLUME -, ISSUE -2S3 DECEMBER 2019. PAGE NO : 440-444.	NIL	3000
2020	M. ASHTALAKSHMI	EMERGING CHALLENGES IN HIGHER EDUCATION : ROLE OF IQAC	Nil	200
2020	D. ARCHANA	EMERGING	NIL	200

**CHALLENGES IN  
HIGHER  
EDUCATION :  
ROLE OF IQAC**

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Auditors Training	Nil	18/07/2019	18/07/2019	15	Nil
2019	FDP for teaching Train your brain	Nil	16/09/2019	16/09/2019	107	Nil
2019	Orientat ion for faculty	Nil	13/08/2019	14/08/2019	40	Nil
2020	Kavalan App Awareness program	Nil	03/02/2020	03/02/2020	180	Nil
2019	Two days FDP	Nil	13/02/2019	14/02/2019	41	Nil
2020	Three days FDP on Research Paper writing	Nil	27/01/2020	29/01/2020	102	Nil
2019	Two days FDP	Nil	28/11/2019	29/11/2019	40	Nil
2019	Five days FDP	Nil	14/10/2019	18/10/2019	69	Nil
2019	ISO Training for New Staffs	Nil	10/07/2019	10/07/2019	41	Nil
2019	Auditors Training	Nil	10/07/2019	10/07/2019	5	Nil

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development	Number of teachers who attended	From Date	To date	Duration
---------------------------------------	---------------------------------	-----------	---------	----------

programme				
One week internal FDP on HR Practices for Professional Development	80	25/05/2019	31/05/2019	7
Orientation to Research organised by Thiruvalluvar university	4	10/08/2019	10/08/2019	1
FDP titled Tally for GST organised by Thiruvalluvar University	8	14/12/2019	14/12/2019	1
One day FDP on Introduction to International Journal Publication organised by IQAC MMES womens college, Melvisharam.	7	31/01/2019	31/01/2019	1
Five days FDP Scholarship of Teaching and Learning at MKJC	69	14/10/2019	18/10/2019	5
Two days FDP Scholarship of Teaching and Learning at MKJC	40	28/11/2019	29/11/2019	2
Three days FDP on Research paper writing at MKJC	102	27/01/2019	29/01/2019	3
Two days FDP on Scholarship of Teaching and Learning at MKJC	41	13/02/2019	14/02/2019	2
Orientation for new faculty at MKJC	40	13/08/2019	14/08/2019	2
FDP for teaching Train your brain at MKJC	107	16/09/2019	16/09/2019	1

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
59	59	26	26

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
21	17	22

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has a pre-defined mechanism for internal and external audit. Internal audit is performed twice in a year. Internal audit conducted by the Accounts Manager and Accountant of the institution. Once in year External statutory audit is conducted by the Professional Chartered Accountant. At the end of every academic year stock of every Department, Library and Office is verified by the team of faculty from various departments who act as internal auditors. The qualified remarks if any, given by the auditor are taken into consideration for future course of actions. Due to Pandemic situation, the time limit for the filing Accounts has extended till October month. So, we have not starting filing for the Academic year 2019-2020.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NPTEL	90000	NPTEL AWARENESS WORKSHOP

[View File](#)

6.4.3 – Total corpus fund generated

17642684

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ANAB	Yes	HOD'S
Administrative	Yes	PARI	Yes	yes

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents Teachers Meet 2. Smart Girl Workshop 3. Parents Feedback

6.5.3 – Development programmes for support staff (at least three)

1. Hardware Software training programme 2. Kavalan SOS App. 3. Drivers Road Safety awareness programme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Awards Recognition. 2. Funds Grands. 3. New Courses 4. ISO Programme 5.

Funding proposal 6. MOUs 7. Staff - Student Exchange 8. Smart Girl Workshop 9. Increasing of Research Courses 10. Increasing new programmes

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Planned to get ready for NAAC Peer Team Visit	01/06/2019	20/06/2019	21/06/2019	3161
2019	Planned to introduce new courses	12/06/2019	10/09/2019	12/09/2019	54
2019	Planned to provide free books for the students welfare	25/07/2019	25/07/2019	25/07/2019	259
2019	Ask to continue Class Committee Meeting regularly	12/06/2019	12/06/2019	13/03/2020	2981
2019	Planned to start Value Added Courses	01/08/2019	01/08/2019	30/09/2019	2784
2019	Planned for ISO Internal External Audit	12/09/2019	12/09/2019	20/11/2019	3160
2019	Awaited for getting 2(f) and 12(B) Status	12/06/2019	29/01/2019	29/01/2019	1
2019	Planned to organize MKJC Bazaar in the month of september to improve the enterprenure skill among	20/09/2019	20/09/2019	20/09/2019	2981



	students				
2019	Planned to Sign More MOUs to extend the Collaboration	12/06/2019	12/06/2019	03/03/2020	1
2019	Planned to apply NAAC Sponsored Seminar	18/12/2019	17/02/2020	10/03/2020	1
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Smart Girls Programme	03/07/2019	03/07/2019	50	Nil
Workshop on Smart Girls	01/08/2019	01/08/2019	50	Nil
Workshop on Smart Girls	21/08/2019	21/08/2019	50	Nil
Women Empowerment on Personality Development programme	16/12/2019	16/12/2019	120	Nil
National Girl Child Day	24/01/2020	24/01/2020	200	Nil
Kavalan App Awareness	03/02/2020	03/02/2020	180	Nil
Women Entrepreneurship Workshop	22/02/2020	22/02/2020	159	Nil
Yoga Day	21/06/2019	21/06/2019	100	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
15.17

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	6
Provision for lift	Yes	6
Ramp/Rails	Yes	6
Rest Rooms	Yes	6

Special skill development for differently abled students	Yes	6
Any other similar facility	Yes	6

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	05/06/2019	1	UBA and NSS	Sapling Plantation	50
2019	1	1	12/06/2019	1	UBA and NSS	Pledge Taken	57
2019	1	1	16/08/2019	1	UBA and NSS	Deworming Day and Dengue Awareness Programme	700
2019	1	1	18/09/2019	2	UBA and NSS	Free Eye Screening Camp	200
2019	1	1	09/10/2019	1	UBA and NSS	Blood Donation Camp	57
2019	1	1	10/10/2019	1	UBA and NSS	Awareness programme - Competitions for plastic Eradication pledge	2800
2020	1	1	31/01/2020	1	UBA and NSS	Eye Screening Camp	2500

[View File](#)

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand Book	12/06/2019	Handbooks are distributed to all the students, staff and Non teaching staffs at the re-

opening day. The General code of Conduct which prescribes the rules relating to the timing of the College attendance, Payment of fees, Dress codes, Discipline, Malpractices rules, Rules to be followed in the Library and Hostel and appropriate disciplinary action that could be undertaken are also described. All this information's are made available in the website of the accessibility of the other stakeholders. Weblink: <http://mkjc.in/download/downloads/0510201559154615.pdf>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga Day	21/06/2019	21/06/2019	100
Smart Girls Programme	03/07/2019	03/07/2019	50
Smart Girls Programme	01/08/2019	01/08/2019	50
Smart Girls Programme	21/08/2019	21/08/2019	50
Orientation Programme	13/08/2019	14/08/2019	60
Career Guidance Programme on Soft Skill Training	12/09/2019	12/09/2019	759
Personality Development Programme on Train your Brian and Change your Mind	16/09/2019	16/09/2019	122
MKJC Bazar	20/09/2019	20/09/2019	2809
Faculty Development Workshop on Scholarship of Teaching and Learning	14/10/2019	18/10/2019	80
Faculty Development Workshop on Scholarship of Teaching and Learning	28/11/2019	29/11/2019	60

No file uploaded.

## 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- e - Waste management Awareness Camp and Disposal of e-Waste on 20.08.2019
- Awareness programme competitions took plastic Eradication pledge on 10.10.2019
- Solar Energy
- LED Bulbs
- Rain Water Harvesting
- Plastic free Zone

## 7.2 – Best Practices

## 7.2.1 – Describe at least two institutional best practices

7.2 Best Practices: Smart Girls Program

1) Title The SMART Girls program concentrates on Self-awareness, Communication and relationship, Menstruation and hygiene, self-esteem and self defense, choices and decisions, Friendship and Temptations.

2) Objectives of the Practice

- o Self-awareness in adolescent age.
- o Importance of knowing one self
- o To learn technique of questioning oneself
- o Essential aspects of communications
- o To develop sense of family bonding
- o To create self-respect through identification of strength
- o Need to manage fear and / or anger
- o Self-defence is survival not winning
- o To create awareness about importance of selecting right friends

3. The Context

- Girls face many constraints on their daily activities during Menstruation. Many of the negative emotions girls felt about Menstruation were linked to problems with managing Menstruation, particularly in school.
- To significantly enhance self-awareness in girls that directly and indirectly improves their social status.
- To increase knowledge about maintaining self-esteem in girls
- To increase confidence level face adversities and to know the practical tips for self defence.
- To facilitate positive beliefs in girls about right friendship and handling temptations
- To sensitize parents for their adolescent children's developmental and emotional needs
- Parents need to know that smart girls mixes education with life oriented content.

4. The Practice:

- Most girls find it difficult to practice good Menstrual hygiene. Managing Menstrual hygiene is particularly difficult at school, and is linked to anxiety and absenteeism.
- SMART Girls promotes exploration, imagination and invention.
- SMART Girls to ask questions and find their own paths for investigation.
- Girls are motivated when they can approach projects in their own way, applying their creativity, unique talents and preferred learning styles.
- Girls confidence and performance improves in response to specific, positive feedback on things they can control-- such as effort, strategies and behaviors
- Girls gain confidence and trust in their own reasoning when encouraged to think critically.

Facilitators create a learning community in which asking questions and creative thinking are encouraged.

- Girls benefit from relationships with role models and mentors. role models and mentors not only broaden girls views of who does science, but expand their vision of whats possible in their own lives

5) Evidence of Success Video clippings, photos and reports are the documentary evidence which maintained in the college.

6) Problem encountered and Resources required :

- ? Be consistent in your meeting place, time and day.
- ? Be prepared. Having a box filled with binders, pens, markers and other SMART Girls supplies makes setup so simple.
- ? Girls should be given the way to creativity that can be exhibited once in a week.
- ? Extra worksheets to be provided.
- ? Everyone's opinion should be registered.

Resources Required:

- ? Whiteboard or poster-paper markers
- ? Session worksheets and badges
- ? Projector
- ? Question Box slips
- ? Pens/pencils

BEST PRACTICES 2: CLUB

1) Title

- We have promoted the formation of clubs essentially to bring like-minded individuals together to enhance their interpersonal skills and foster their team spirit.
- The groups could range from events to communication to idea sharing.

2 ) Objectives of the Practice

- To encourage students become orators to display their intellectual and independent thinking skills and imbibe a sense of confidence.
- To promote communication skills of students and help in team work, ability to speak and

emote before an audience thereby increasing the emotional quotient of the students. • To encourage students to participate actively in the activities organized by the science club. • To understand scientific knowledge through experiment. 3) The Context There are various clubs • COLLEGE UNION • RESEARCH PROMOTION WING • ALUMNI ASSOCIATION • YRC RRC • CITIZEN CONSUMER CLUB • SCIENCE AND NATURE CLUB • PHILATELY CLUB • WOMEN ENTREPRENEURSHIP DEVELOPMENT CELL • ROTARACT CLUB • ENGLISH LITERARY AND THEATRE CLUB • READERS CLUB • ECO - AWARENESS CLUB • HUMOUR CLUB • INNOVATION CELL • SEVOTTAM 4) The Practice: COLLEGE UNION • The College Union is the Community centre of the college Serving Students, Faculty, staff, Alumni and Guests. • A college union is an organization offering variety of programs, activities, services and facilities. • The union offers firsthand experience in Citizenship and educate the students in leadership, social responsibility and values. • The Union is an integral part of the educational mission of the college. • Research Promotion Wing was established in the Academic year 2011-2012 for carrying out mini projects to inculcate research fervour in both the students and the staff. • The Cell conducts research related workshops every academic year. ALUMNI ASSOCIATION • The Alumni Association of the college consists of all the former student graduates who have enrolled themselves as Alumni members. YRC RRC • Youth Red Cross and Red Ribbon Club of the college carry out many social welfare activities. • Students are given training in developing their professional as well as humane skills through the conduct of seminars and guest lectures on health as well as social related projects. CITIZEN CONSUMER CLUB • Citizen Consumer Club is to educate the students about the rights of Consumers as stated in Consumer Protection Act, 1986. • The club disseminates information gained through citizen consumer club among their fellow students as well as among the people living in their respective locality. SCIENCE AND NATURE CLUB • The activities of the club are expected to stimulate the pursuit of scientific knowledge, encourage • The student's potentiality to express scientific ideas and identify their field of interest in science. • The club conducts quiz, debates, seminars and talks on the frontiers of science and technology. PHILATELY CLUB • Philately is the study of stamps, postal history and other related items. • It also refers to the collection, appreciation and research on stamps and other philatelic products. • Philately involves not only stamp collection it makes us to understand the whole world. WOMEN ENTREPRENEURSHIP DEVELOPMENT CELL • The WEDC at MKJC works towards promoting entrepreneurship development and also works towards creating a more positive enabling environment. • Through the economic empowerment of women, it aims to contribute to greater gender equality, as well as to more job creation and economic development. ROTARACT CLUB • Rotaract Club is the part of global effort to bring peace and international understanding to the world. • The goal of the club is to develop professional and leadership skills. • The club aims to expand the members to understand the environment work and business opportunities in the community. ENGLISH LITERARY AND THEATRE CLUB • The students also contribute many ideas, through staging and acting. • We encourage students to develop empathy, promoting academic growth and empowering them through self expression. READERS CLUB • Readers club enhance the students to create an opportunity to read and enthralled with the world Literature. • Discussion challenges, readers to reflect critically, to communicate effectively and to share their idea with other, which stimulate intellectual growth, moral growth and aesthetic appreciation. ECO - AWARENESS CLUB • To promote awareness and keep our surroundings clean. • We should conserve our natural resources by re- using and recycling whenever possible. • So our aim is to promote the medicinal values of the plants and we have herbal garden with good maintenance by Eco-Club members. HUMOUR CLUB • Humour club has the tendency of particular cognitive experiences to the provoke laughter and provide amusement. • People of all ages and cultures respond to humour. • Most people are able to experience humour be amused, smile or laugh at something

funny and thus are considered to have a sense of humour. INNOVATION CELL • Innovation club encourages and generates student's innovations / innovative ideas at different levels. • Identifying the ideas and encourage the inspired student to share the knowledge in what they have the innovative ideas in their own fields. • The cell conducts the seminar, workshop, talks and exhibition for the student interested in their fields. SEVOTTAM • Sevottam is to empower citizens and clients so that they can demand committed standards of service and avail remedies in case of non-compliance by service provider organizations. 5) Evidence of Success Video clippings, photos, media reports are the documentary evidence which maintained in the college. 6) Problem encountered and Resources required : • Hard work it takes to not only create but also to maintain a successful club. • Even with all of the challenges that clubs face, the rewards of leading and participating in clubs motivates driven and genuinely dedicated students to persevere. Resources Required: • Promotional help • Training • Staff Guidance

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://mkjc.in/download/downloads/0203211447106835.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

? The college is offering 16 UG Courses, 12 PG Courses, 7 M.Phil Research Programmes and 2 Ph.D Programmes with 2714 students . The college was Re-accredited with "A" Grade by the NAAC(3rdCycle) in the year 2019, is an ISO 9001:2015 certified Institution, Permanently affiliated to Thiruvalluvar University and recognized by UGC under section 2(f), 12(B) of the UGC act 1956. ? Our college singed with reputed Universities, Institutions, Organizations and Professional bodies to impart the skills to make them competent. ? Our college offers value added courses and NPTEL online courses to encourage students to exhibit their artistic talents skills. ? Our institution has been obtaining top university ranks consistently. ? Our college offers Distance Education Course through Mother Teresa Women's University, Tamilnadu Sports University and ICSI Professional Courses. ? The WEDC at MKJC works towards promoting entrepreneurship development and also works towards creating a more positive enabling environment. ? The placement cell is an integral part of our institution ensures that the students are well trained by the placement officer and prepared to face their campus interviews effectively. ? 20 Fees Concession given for PG and M.Phil Scholars who pursued Graduation in our college. ? 25 fees concession given for meritorious sports students. ? 25 fees concession given for differentlyabled students ? Our college helps students to apply for various government and non-government scholarships such as SC/ST, Minority, Merit, Non government employee, Jain India Trust scholarships and farmer scholarships. ? Our college is acting as central valuation board and centre for online exams such as NPTEL, Bank Exam, IBPS and NEET PG exams. ? Our President Sri.M.Vimmal Chand Jain received outstanding Achievement Award for " Education Excellence" from All India Achievers Foundation, NewDelhi. ? Thiruvalluvar University Board of Studies Recognition conferred for 2 staff and 4 Alumni. ? Our college student S.Monika 2nd year Biochemistry published her poetry Collections as "Vizhi Nee Imai Naan" . ? We applied start-up Research Grant Proposal to Science and Engineering Research Board (SERB) in the area biochemistry,biophysics and Molecular Biology and applied proposal to UGC for Grant of Approval and Sanction Fund to Conduct National Conference in the Department of Computer Science and Applications. ? Received Rs. 3100/- from Thiruvalluvar University for Conducting RRC programme. ? Our College 2 staff was Awarded With Perasiriyar Mamani Virudhu and 18 Staff acted as a session

chair/Resource person/ Expect Committee Member for other institutions. ? We Received Rs.90,000/ - fund for organizing NPTEL Awareness workshop and approved Rs.75,000/- fund from NAAC for organizing National Level Seminar. ? Management donated Rs. 1,896,525 as scholarship to 296 students. ? An amount of 1,475,300 was contributed to 296 students from SC/ST, minority scholarships and other sponsors. ? Our College has adopted and organized a camp in Chinnakallupalli village to develop facilities by distributing sanitary items and planting saplings. Free Health check up, Eye camp was organized for the village people. ? Our college has been organizing and providing guide lines on Career based outreach programmes to twelfth girl's students.

Provide the weblink of the institution

<http://www.mkjc.in>

### **8.Future Plans of Actions for Next Academic Year**

Planned to apply for UGC approved Skill Development Courses, Planned to apply for Sponsored Seminars in all disciplines, Applied for Ph.D Programmes in Biochemistry, Business Administration, Computer Science and Physics, Smart Girl Workshop to all first-year students, Encouraging faculty members to publish papers in Scopus and all UGC recognised journals. Encouraging all departments, clubs, committees to organise more online FDPs and Webinars.