# Marudhar Kesari Jain College for Women (Autonomous) Vaniyambadi

Class: III B.Com Semester :VI Subject: Cost Accounting-II Subject Code: FCM 61

### UNIT-II

Process Costing : Definition – Features – Job Vs Process Costing – Process Account – Losses – By Products and Joint Products – WIP – Equivalent Units and its Calculation - Closing WIP with or without Process Loss.

### **INTRODUCTION**

Process Costing is a method of costing used in industries where the material has to pass through two or more processes for being converted into a final product. It is defined as "a method of Cost Accounting whereby costs are charged to processes or operations and averaged over units produced". A separate account for each process is opened and all expenditure pertaining to a process is charged to that process account. Such type of costing method is useful in the manufacturing of products like steel, paper, medicines, soaps, chemicals, rubber, vegetable oil, paints, varnish etc. where the production process is continuous and the output of one process becomes the input of the following process till completion.

### **Basic features**

Industries, where process costing can be applied, have normally one or more of the following features:

1. Each plant or factory is divided into a number of processes, cost centres or departments, and each such division is a stage of production or a process.

2. Manufacturing activity is carried on continuously by means of one or more process run sequentially, selectively or simultaneously.

3. The output of one process becomes the input of another process.

4. The end product usually is of like units not distinguishable from one another.

5. It is not possible to trace the identity of any particular lot of output to any lot of input materials. For example, in the sugar industry, it is impossible to trace any lot of sugar bags to a particular lot of sugarcane fed or vice versa.

6. Production of a product may give rise to Joint and/or By-Products.

The Cost of each process comprises the cost of:

(i) Materials (ii) Employee Cost (Labour)

(iii) Direct expenses, and (iv) Overheads of production.

**Materials** - Materials and supplies which are required for each process are drawn against Material Requisitions Notes from the stores. Each process for which the materials are used, are debited with the cost of materials consumed on the basis of the information received from the Cost Accounting department. The finished product of first process generally become the raw materials of second process; under such a situation the account of second process is debited with the cost of transfer from the first process and also with the cost of any additional material used in process.

**Employee Cost (Labour)-** Each process account should be debited with the labour cost or wages paid to labour for carrying out the processing activities. Sometimes the wages paid are apportioned over the different processes after selecting appropriate basis.

**Direct expenses**- Each process account should be debited with direct expenses like depreciation, repairs, maintenance, insurance etc. associated with it.

**Production Overheads-** Expenses like rent, power expenses, lighting bills, gas and water bills etc. are known as production overheads. These expenses cannot be allocated to a process. The suitable wayout to recover them is to apportion them over different processes by using suitable basis. Usually, these expenses are estimated in advance and the processes debited with these expenses on a pre-determined basis.

	Job Costing	Process Costing
(i)	The form of specific order costing which applies where the work is undertaken to customer's special requirements.	That form of costing which applies where standardised goods are produced and production is in continuous flow, the products being
(ii)	The job is the cost unit and costs are collected for each job.	homogeneous. Costs are collected by process or department on time basis and divided by output for a period to get an average cost per unit.
(iii)	Losses are generally not segregated.	Normal losses are carefully predetermined and abnormal losses are segregated.
(iv)	Overheads are allocated and apportioned to cost centres then absorbed by jobs, in proportion to the time taken.	Units pass through the same processes. Overheades are apportioned to processes on some suitable basis, some times, pre-detarmined rates may be used
(v)	Joint products / By-products do not usually arise in jobbing work.	Joint products/By-products do arise and joint cost apportionment is necessary.
(vi)	Standard costing is generally not suitable for jobbing work.	The standardised nature of products and processing methods lends itself to the adoption of standard costing.
(vii)	Work-in-progress valuation is specific and is obtained from analysis of outstanding jobs.	For WIP valuation operating costs have to be spread over fully complete output and partially complete products using the concept of equivalent units.
(viii )	Each job is separate and independent of others. Costs are computed when a job is complete.	Products lose their individual identity as they are manufactured in a continuous flow. Costs are calculated at the end of cost period.
(ix)	There are usually no transfers from one job to another unless there is a surplus work or excess production.	Transfer of costs from one process to another is made, as the product moves from one process to another.
(x)	There may or may not be work-in- progress at the beginning or end of the accounting period.	There is always some work-in-process at the beginning as well as at the end of the accounting period.
(xi)	Proper control is comparatively difficult as each product unit is different and the	Proper control is comparatively easier, as the production is standardised and is more stable.

**Difference between Job Costing and Process Costing:** 

	production is not continuous.	
(xii)	It requires more forms and details.	It requires few forms and less details.

### TREATMENT OF NORMAL, ABNORMAL LOSS AND ABNORMAL GAIN

Loss of material is inherent during processing operation. The loss of material under different processes arises due to reasons like evaporation or a change in the moisture content etc. Process loss is defined as the loss of material arising during the course of a processing operation and is equal to the difference between the input quantity of the material and its output.

There are two types of material losses viz. (i) Normal loss and (ii) Abnormal loss.

### (i) Normal Process Loss:

It is also known as normal wastage. It is defined as the loss of material which is inherent in the nature of work. Such a loss can be reasonably anticipated from the nature of the material, nature of operation, the experience and technical data. It is unavoidable because of nature of the material or the process. It also includes units withdrawn from the process for test or sampling.

**Treatment in Cost Accounts :** The cost of normal process loss in practice is absorbed by good units produced under the process. The amount realised by the sale of normal process loss units should be credited to the process account.

### Abnormal Process Gain/ Yield

Sometimes, loss under a process is less than the anticipated normal figure. In other words, the actual production exceeds the expected figures. Under such a situation the difference between actual and expected loss or actual and expected production is known as abnormal gain or yield. So abnormal gain may be defined as an unexpected gain in production under the normal conditions. This arises due to over- estimation of process loss, improvements in work efficiency of workers, use of better technology in production etc.

**Treatment in Cost Accounts :** The process account under which abnormal gain arises is debited with the abnormal gain and credited to abnormal gain account which will be closed by transferring to the Costing Profit and Loss account. The cost of abnormal gain is computed on the basis of normal production.

### VALUATION OF WORK IN PROCESS

In the case of process type of industries, it is possible to determine the average cost per unit by dividing the total cost incurred during a given period of time by the total number of units produced during the same period. But this is hardly the case in most of the process type industries where manufacturing is a continuous activity. The reason is that the cost incurred in such industries represents the cost of work carried on opening work-in-process, closing work-in-process and completed units. Thus to ascertain the cost of each completed unit, it is necessary to ascertain the cost of work-in-process in the beginning and at the end of the process.

The valuation of work-in-process presents a good deal of difficulty because it has units under different stages of completion from those in which work has just begun to those which are only a step short of completion. Work-in-process can be valued on actual basis, i.e., materials used on the unfinished units and the actual amount of labour expenses involved. However,

the degree of accuracy in such a case cannot be satisfactory. An alternative method is based on converting partly finished units into equivalent finished units. **Equivalent Units** 

Equivalent units or equivalent production units, means converting the incomplete production units into their equivalent completed units. Under each process, an estimate is made of the percentage completion of work-in-process with regard to different elements of costs, viz., material, labour and overheads. It is important that the estimate of percentage of completion should be as accurate as possible.

Equivalent completed units = Actual number of units in  $\times$  Percentage of the process of manufacture work completed

# STEPS IN PROCESS COSTING

For each production process, a Production Cost Report is prepared at the end of each accounting period. The objective of preparing the report is to know physical units and equivalent units in process, element wise cost of goods produced and transferred goods in process (work-in-process), units lost due to abnormal reasons i.e. abnormal loss etc. To prepare the report, the following steps are generally followed:

# **Step-1: Analyse the Physical Flow of Production Units**

The first step is to determine and analyse the number of physical units in the form of inputs (introduced fresh or transferred from previous process, beginning work-inprocess) and outputs (completed and work-in-process).

## Step-2: Calculate Equivalent Units for each Cost Elements

The second step is to calculated equivalent units of production for each cost element i.e. for material, labour and overheads. It is calculated by taking the extent of work done in respect of each element.

### **Step-3: Determine Total Cost for each Cost Element**

Total cost for each cost element is collected and accumulated for the period. The process of cost collection has already been discussed.

# **Step-4: Compute Cost Per Equivalent Unit for each Cost Element**

In this step, the cost per equivalent unit for each cost element is calculated. The total cost as calculated in Step-3 is divided by the equivalent units as determined in Step-2.

### Step-5: Assign Total Costs to Units Completed and Ending WIP

In this step, the total cost for units completed, units transferred to next process, ending work in process, abnormal loss etc. is calculated and posted in the process account and production cost report.

### **INTER-PROCESS PROFITS**

In some process industries the output of one process is transferred to the next process not at cost but at market value or cost plus a percentage of profit. The difference between cost and the transfer price is known as inter-process profits.

The advantages and disadvantages of using inter-process profit, in the case of process type industries are as follows:

### Advantages:

1. Comparison between the cost of output and its market price at the stage of completion is facilitated.

2. Each process is made to stand by itself as to the profitability.

### **Disadvantages:**

- 1. The use of inter-process profits involves complication.
- 2. The system shows profits which are not realised because of stock not sold out.

1. Prepare process accounts from the following details:

	Ι	II
Materials	40000	6000
Labour	15000	16000
Expenses (Direct)	5000	3000

Production overhead Rs. 60000 to be allocated to Process I and II on the basis of 150% of Direct wages. Production during the period 2000 units.

#### **SOLUTION:**

### PROCESS I ACCOUNT

Particulars	Units	Rs.	Particulars	Units	Rs.
To Materials	2000	40000			
To Labour		15000			
To Direct Expenses		5000	By Transfer to Process II	2000	82500
To Product Overheads		22500	(82500/2000 = <b>41.25</b> )		
(15000x150%)					
		82500			82500

### **PROCESS II ACCOUNT**

Particulars	Units	Rs.	Particulars	Units	Rs.
To Transfer from Process	2000	82500	By finished stock	2000	131500
To Materials		6000	(131500/2000 = 65.75)		
To Labour		16000			
To Direct Expenses		3000			
To Production Overheads		24000			
(16000x150%)					
		131500			131500

2. From the following figures show the cost of the three processes. The production of each process is passed on the next till completion:

	ProcessA Rs.	Process B Rs.	Process C Rs.
Wages and materials	60800	24000	58500
Works on cost	11200	10500	12000
Production (in units)	72000	75000	96000
Stock (units from preceding process 1/7/2007)	-	8000	33000
Stock (units from preceding process 31/7/2007)	-	2000	11000

## **SOLUTION:**

Particulars	Units	Rs.	Particulars	Units	Rs.
To Wages and materials	72000	60800	By Transfer to Process	72000	72000
			В		
To Works cost		11200			
		72000			72000

# PROCESS A ACCOUNT

# PROCESS B ACCOUNT

Particulars	Units	Rs.	Particulars	Units	Rs.
To Transfer from	72000	72000	By Wastage	3000	
Process A					
To Opening stock	8000	8000	By Closing Stock	2000	2000
To Wages and materials		24000	By Transfer to Process	75000	112500
			C (112500/75000= <b>1.5</b> )		
To Works on cost		10500			
	80000	114500		80000	114500

# PROCESS C ACCOUNT

Particulars	Units	Rs.	Particulars	Units	Rs.
To Transfer from	7500	112500	By Wastage	1000	
Process B					
To Opening Stock	33000	49500	By Closing Stock	11000	16500
(33000x1.5)			(1000x1.5)		
To Wages and		58500	By Finished Stock	96000	216000
Materials			(216000/96000=2.25)		
To Works on Cost		12000	· · · · · · · · · · · · · · · · · · ·		
	108000	232500		108000	232500

3. From the following information you are required to prepare process accounts:

	Rs.
Material Consumed	12000
Direct labour	14000
Manufacturing expenses	4000
Input in Process A (10000 units)	10000

Output (9400 units) Value of normal wastage Rs. 8 per 100 units.

### **SOLUTION:**

Particulars	Units	Rs.	Particulars	Units	Rs.
To Input	10000	10000	By Normal Wastage	600	48
			(8/100x600)		
To Material Consumed		12000	By Finished stock	9400	39952
To Direct labour		14000	(39952/9400= <b>4.25</b> )		
To Manufacturing exp.		4000			
	10000	40000		10000	40000

### **PROCESS ACCOUNT**

4. A product passes through three processes A, B and C 10000 units at re. 1 per unit were issued to process 'A'. The others direct expenses were;

	Process A Rs.	Process B Rs.	Process C Rs.
Sundry materials	1000	1500	1480
Direct labour	5000	8000	6500
Direct expenses	1050	1188	1605

The wastage of process A was 5% process B 4% and process 5%. The wastage of process A was sold at Rs. 0.25 per unit, that of B at Re. 0.50 per unit and that of C at Re. 1 per unit. The overhead charges were 168% of direct labour. The final product was sold at Rs. 10 per unit, fetching a profit of 20% on sale. Prepare process accounts and finished goods account.

### **SOLUTION:**

#### **PROCESS A ACCOUNT**

Particulars	Units	Rs.	Particulars	Units	Rs.
To Input	10000	10000	By Normal Wastage	500	125
To Sundry Materials		1000	(10000x5%) (500x0.25)		
To Direct labour		5000	By Transfer to Process B	9500	25325
To Direct expenses		1050	(25325/9120= <b>5.40</b> )		
To Overhead Charges		8400			
(5000x168/100)					
	10000	25450		10000	25450

### **PROCESS B ACCOUNT**

Particulars	Units	Rs.	Particulars	Units	Rs.
To Transfer from Process	9500	25325	By normal wastage	380	190
Α			(9500x4%) (380x0.50)		
To Sundry Materials		1500	By Transfer to Process C	9120	49263
To Direct labour		8000	(49263/9120= <b>5.40</b> )		
To Direct expenses		1188			
To Overhead charges		13440			
(8000x168/100)					
	9500	49453		9500	49453

# **PROCESS C ACCOUNT**

Particulars	Units	Rs.	Particulars	Units	Rs.
To Transfer from Process	9120	49263	By Normal wastage	456	456
В			(9120x5%)		
To Materials		1480	By Finished goods	8664	69312
To Direct labour		6500	(69312/8664) = Rs. <b>8</b>		
To Direct expenses		1605			
To Overhead charges		10920			
	9120	69768		9120	69768

### FINISHED GOODS ACCOUNT

Particulars	Units	Rs.	Particulars	Units	Rs.
To process C a/c	8664	69312	By sales	8664	86640
To Profit & loss a/c		17328	(8664x10)		
		86640			86640

4. The following details are extracted from the costing records of Balaji Oil Mill for the year ended 31<sup>st</sup> March 2010. Purchase of 500 tons of Copra Rs.200000.

	Crushing	Refining Rs.	Finishing Rs.
	Rs.		
Cost of labour	2500	1000	1500
Electric power	600	360	240
Sundry material	100	2000	-
Steam	600	450	450
Repairs of machinery	280	330	140
Factory expenses	1320	660	220

Cost of Casks Rs. 7500

300 tons of crude oil were produced.

250 tons of oil were produced by the refining process.

248 tons of refined oil were finished for delivery.

Copra sacks sold for Rs.400

175 tons of Copra residue sold for Rs. 11000.

Loss in weight in crushing 25 tons. 45 tons of by-products obtained from refining process Rs.6750.

You are required to show the accounts in respect of each of the following stages of manufacturing for the purpose of arriving at the cost per ton of each process and the total per ton of the finished oil: (a) Copra crushing process (b) Refining process (c) Finishing process including casking.

# **SOLUTION:**

# COPRA CRUSHING PROCESS ACCOUNT

Particulars	Units	Rs.	Particulars	Units	Rs.
To copra used	500	200000	By loss in weight in	25	-
			crushing		
To labour		2500	By sales of cobra sacks		400
To electric power		600	By sale of copra residue	175	11000
To sundry material		100	By refining process	300	194000
To steam		600	(194000/300 = <b>646.67</b> )		
To repairs to machinery		280			
To factory expenses		1320			
	500	205400		500	205400

# **REFINING PROCESS ACCOUNT**

Particulars	Tons	Rs.	Particulars	Tons	Rs.
To copra process a/c	300	194000	By loss in weight	5	-
transfer					
To labour		1000	By sale of by products	45	6750
To electric power		360	By finishing process A/c	250	192050
To sundry material		2000	(192050/250 = <b>768.20</b> )		
To steam		450			
To repairs to machinery		330			
To factory expenses		660			
	300	198800		300	198800

# FINISHING PROCESS (INCLUDING CASKING) ACCOUNT

Particulars	Tons	Rs.	Particulars	Tons	Rs.
To refining process a/c	250	192050	By loss in weight	2	-
(transfer)					
To labour		1500	By finished stock a/c	248	202100
To electric power		240	(202100/248 = <b>814.9</b> )		
To repairs to machinery		140			
To steam		450			
To factory expenses		220			
To cost of casks		7500			
	250	202100		250	202100

5. A product Passes through two distinct process "A" and "B" then to finished stock. The Output of A passes direct to "B" passes to Finished Stock. From the following Information, You are required to prepare the process Account

Particulars	Process	Process B
	А	
Material Consumed Rs.	12,000	6000
Direct Labour Rs.	14,000	8000
Manufacturing Exp Rs.	4,000	4,000
Input in Process A (units)	10,000	-
Input in Process A (Rs.)	10,000	-
Output (Units)	9400	8300
Normal Wastage (% of Input)	5%	10%
Value of Normal Wastage Per 100 units)	8	10

No Opening or Closing Stock is held in Process.

# Process A

Particulars	Units	Rs.	Particulars	Units	Rs.
To Input	10000	10000	By Normal Wastage	500	40
			5%		
			10000 x 5% (8/100		
			x500)		
To Materials		12000	By Abnormal	100	421
Consumed			Wastage (100 *4.206)		
To Direct Labour		14000	By Transfer to	9400	39539
			Process "B"		
			9400*4.206		
To Manufac.Exp		4000			
	10000	40000		10000	40000

Abnormal Loss = 10000-500-9400

# = 100 Units

Cost Per Unit =40000-40 = 39960 / 9500

Rs.4.20 per unit

Process	"В"
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Particulars	Units	Rs.	Particulars	Units	Rs.
To Transfer from	9400	39539	By Normal Wastage	940	
Process "A"			10% (9400 *10%)		
To Materials			10/100*940		94
Consumed		6000			
To Direct labour		8000	By Abnormal Loss	160	1086
To Manufactur .Exp		4000	By Finished Stock	8300	56359
	0.400	57520		0.400	57520
	9400	57539		9400	57539

Abnormal Loss = 9400 - 940 - 8300

=160 units

Cost per Unit = 57539-94/ 8460

= Rs.6.79

6. Process A is obtained after It Passes through three Distinct processes. Prepare PROCESS Accounts from the following

Particulars	Total	Process I	Process II	Process III
Materials	15084	5200	3960	5924
Wages	18000	4000	6000	8000
Production	18000	-	-	
Overheads				

1000 Units of Materials @ Rs. 6 per unit were Introduced in Process I. Production Overhead is to be Distributed as 100% on wages.

Process	Total Output	Normal Loss	Value of Scrap
	Units		Per unit
Ι	950	5%	4
Π	840	10%	8
III	750	15%	10

# **Process I**

Particulars	Units	Rs.	Particulars	Units	Rs.
To Input	1000	6000	By Normal Loss	50	200
			1000 *5%		
To Materials		5200			
To wages		4000	By transfer Process -	950	19000
			II (950x20)		
To production		4000			
Overhead (100% on					
Wages)					
	1000	19200		1000	19200

Cost per Unit = 19200-200 / 950

= **Rs. 20** 

Particulars	Units	Rs.	Particulars	Units	Rs.
To Transfer From	950	19000	By Normal Loss	95	760
Process -I			(950x10%)		
			95 x 8		
To Materials		3960	By Abnormal Loss	15	600
			(15 *40)		
To Wages		6000	By Transfer To	840	33600
			Process III (840 *40)		
To Production		6000			
Overheads (100% on					
wages)					
	950	34960		950	34960

**Process II** 

Abnormal Loss = 950 -95 -840

= 15 Units

Cost per unit = 34960 -760 / 855

= Rs. 40 per Unit

# **Process III**

Particulars	Units	Rs.	Particulars	Units	Rs.
To Transfer From	840	33600	By Normal loss (840	126	1260
Process II			*15%)		
			126*10		
To Materials		5924			
To Wages		8000	By Finished Stock	750	57000
			(750*76)		
To production		8000			
Overheads(100 % on					
wages)					
To Abnormal Gain	36	2736			
(36*76)					
	876	58260		876	58260

Abnormal Loss/Gain = 840 - 126-750

**Abnormal Gain = 36 units** 

**Cost per Unit = 55524 - 1260** 

= 54264/714

= **Rs.76**