



# MARUDHAR KESARI JAIN COLLEGE FOR WOMEN, VANIYAMBADI

(A Project of Sri Marudhar Kesari Jain Trust)



Recognized u/s 2(f) & 12(B) of UGC Act 1956 Permanently Affiliated to Thiruvalluvar University

Re-Accredited with "A" Grade by NAAC (3<sup>rd</sup> Cycle) An ISO 21001:2018 Certified Institution

## FACULTY DEVELOPMENT CELL ORGANIZED ONE WEEK FACULTY ORIENTATION PROGRAM ON 23.01.2023 TO 28.01.2023

### INVITATION



**MARUDHAR KESARI JAIN COLLEGE FOR WOMEN,  
VANIYAMBADI**

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**FACULTY DEVELOPMENT CELL  
ORGANIZES  
ONE WEEK FACULTY DEVELOPMENT PROGRAM  
ON  
"GENERAL GUIDELINES FOR LABORATORY MANAGEMENT"**

**Time : 2 PM**  
**Date : 23.01.2023 to 28.01.2023**  
**Venue: IDD Laboratory**

**Training Faculty Members**  
**Ms. S. Aruna,**  
Assistant Professor of Biotechnology  
**Ms. M. Astalakshmi,**  
Assistant Professor of Physics  
**Ms. S. Sasikala,**  
Assistant Professor of Biochemistry  
**Ms. G. Pooja Jain**  
Assistant Professor of Nutrition FSM & Dietetics

**Sri. C. Lickmichand Jain**  
Secretary

**Dr. M. Inbavalli**  
Principal

**Dr. C. Pavithra, Dr. M. Charumathy**  
FDP Coordinators

  
**PRINCIPAL**  
Marudhar Kesari Jain College  
for Women  
Vaniyambadi - 635 751



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## AGENDA



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**FACULTY DEVELOPMENT CELL**  
Organizes One Week Faculty Development Program  
On  
"GENERAL GUIDELINES FOR LABORATORY MANAGEMENT"

Date: 23.01.2023 to 28.01.2023  
Time: 2.00 pm

Venue: IDD laboratory

### AGENDA

**Prayer**

**Welcome Address** : Dr. M. Charumathy,  
Research Coordinator,  
FDP Coordinator

**Felicitations** : Ms. C.B. Sumathi,  
Head & Assistant  
Professor, Department of  
Mathematics.

**Special Address** : Dr. M. Inbavalli,  
Principal, MKJC

**Vote of Thanks** : Dr. C. Pavithra  
Head & Assistant Professor,  
Department of Physics,  
FDP Coordinator

**National Anthems**

  
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## FACULTY DEVELOPMENT CELL ORGANIZED ONE WEEK FACULTY ORIENTATION PROGRAM ON 23.01.2023 TO 28.01.2023

### REPORT

### TRAINING PROGRAM FOR LABORATORY SUPPORTING STAFF

Training Program for Laboratory Supporting Staff was organized by Faculty Development Cell on the topic **"GENERAL GUIDELINES FOR LABORATORY MANAGEMENT"** from 23.01.2023 to 28.01.2023. On the first day, the program started with the invocation of prayer song.

At the outset Dr. M. Charumathy, FDP Cell Co-ordinator & Assistant Professor, PG & Research Department of Biochemistry, MKJC welcomed the gathering with a glad welcome address. There were 11 Participants in the Programme. A Special Address was given by Dr. M. Inbavalli, Principal, MKJC and the Felicitation was given by MS. C. B. Sumathi, Head & Assistant Professor, Department of Mathematics.

On the first day, 23.01.2023, Ms. M. Astalakshmi, Assistant Professor, PG & Research Department of Physics, MKJC, delivered the speech on the topic "Lab Management". She explained how to maintain the records, stock registers, and students' access register and explained the maintenance and updation of purchase file as well as the maintenance of students breakage register.

Dr. C. Pavithra, FDP Cell Co-ordinator, Head & Assistant Professor, PG & Research Department of Physics, MKJC, proposed vote of thanks. Finally the program was ended with National anthem.

On the second day, 24.01.2023, Ms. S. Aruna, Assistant Professor, PG & Research Department of Biotechnology, MKJC, delivered the speech on the topic "Chemicals and Equipments Management". She explained the Arrangements and maintenance of chemicals and equipments and also the Identification and maintenance of toxic and non-toxic chemicals as well as the Handling of Instruments, Disposal of solid waste.

On 25.01.2023, third day, Ms. S. Sasikala, Assistant Professor, PG & Research Department of Biochemistry, MKJC, delivered the speech on the topic "Acids and Salts Protocol". She stated the important points about the Types of acids and salts, Arrangements of acids and salts. She explained in detail about the Causes of acids and salts and the Identification of validity, disposal of expired and used chemicals. She described the Calculations for acids and salts and the Procedures for cleaning and sanitizing the work area and equipments.

On 28.01.2023, third day, Ms. G. Pooja Jain, Assistant Professor, PG & Research Department of Foods and Nutrition, MKJC, delivered the speech on the topic "Guidelines for Safety Measures". She instructed the safety precaution methods in handling chemicals and maintenance of first aid box in the laboratory.

FDP COORDINATOR

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## PHOTOS



*M. Anuradha*  
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