

## **Letter of Understanding (LOU)**

**Between**

**CSRBOX Foundation**

**And**

**Marudhar Kesari Jain College for Women (Autonomous)**

This Letter of Understanding (LOU) is effective from 15/07/2025("Effective Date"), is entered into by and between

**CSRBOX Foundation (SMEC Trust)** having its corporate office at Swati Trinity, Applewood Township, A-404, Shela, Sarkhej-Okaf, Gujarat, 380058

(Hereinafter referred to as "IBM SkillsBuild Country Partner - CSRBOX Foundation")

**And**

**Marudhar Kesari Jain College for Women (Autonomous)** having its office at NH 179A, Marudhar Nagar, Chinnakallupalli, Vaniyambadi, Tamil Nadu 635751

### **Recitals**

I. Whereas, IBM SkillsBuild, represented by its country partner for India-CSRBOX Foundation, is a skill building & learning digital platform where users can achieve industry relevant skills, get IBM certified badges & seek employment opportunities for Free.

II. Established in 1994, Marudhar Kesari Jain College for Women is an autonomous institution affiliated with Thiruvalluvar University and recognized by the UGC. Located in Vaniyambadi, Tirupattur district, Tamil Nadu, the college offers 22 undergraduate, 16 postgraduate, and 10 Ph.D. programs across arts, science, commerce, and management. Re-accredited with an 'A+' grade by NAAC, the college is committed to empowering women through inclusive and holistic education.

### **Objectives**

The objective of this LoU is to mutually complement both of the above parties' energies, outreach, and efforts to curate opportunities of collaborations, sharing of knowledge resources, and jointly work on building capacities of the users through the two programs- IBM SkillsBuild and IBM Academia.

### **Operational Aspects**

CSRBOX Foundation, as the IBM SkillsBuild Country Partner, will on-board Marudhar Kesari Jain College for Women (Autonomous), as the 'Partner' for the IBM SkillsBuild for both the programs- IBM SkillsBuild

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**CSRBOX Foundation**

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## **IBM SKILLSBUILD FOR ACADEMIA**

The following content outlines the engagement, roles and responsibilities of the two parties specifically for the program IBM SkillsBuild for Academia.

### **ENGAGEMENT OUTLINE (subject to college commitment)**

1. **Masterclasses:** CSRBOX will organize masterclasses which would be conducted by industry experts to provide insights into emerging technologies and industry trends.
2. **Training Sessions:** Under this program, hands on training will be provided to the beneficiaries focusing on specific skill sets and technologies.
3. **Projects and Assignments:** The students will be given assignments and projects for them to apply learned skills in practical scenarios.
4. **Project Evaluation and Progress Monitoring:** The progress of the students will be evaluated and monitored to ensure learning objectives are met.
5. **Showcase Events and Competitions:** CSRBOX will collaborate with institution to provide platforms for students to present their projects and innovations.

### **Roles and Responsibilities of First Party: Marudhar Kesari Jain College for Women (Autonomous)**

1. **Learner Engagement:** Instruct and motivate students to participate actively in the IBM SkillsBuild for Academia program. Monitor learners' operations to ensure active engagement and satisfactory progress. Make sure students complete 'Badge' course.
2. **Facility Provision:** Provide the necessary infrastructure and facilities for the effective implementation of the IBM SkillsBuild for Academia program, including classroom space, computer labs, and internet access.
3. **Faculty Involvement:** Identify and designate faculty members who will coordinate with the CSRBOX Foundation for the implementation of the program, including participation in training and support activities.

### **Roles and Responsibilities of Second Party: CSRBOX**

1. **Platform Provisioning:** Provide access to the IBM SkillsBuild for Academia platform for students, including any necessary licenses or permissions needed for the use of proprietary software or educational content.
2. **Training and Support:** Facilitate training sessions for faculty and students of your institution, through IBM experts and professionals. Provide ongoing support to ensure smooth operation and utilization of the IBM SkillsBuild for Academia platform.
3. **Event Coordination:** Coordinate with institution, to organize showcase events, competitions, and other engagement activities that highlight the skills and projects of students.

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## **CSRBOX Foundation**

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### **IBM SKILLSBUILD FOR ADULT LEARNERS**

The following content outlines the roles and responsibilities of the two parties specifically for the program IBM SkillsBuild.

#### **Roles and Responsibilities of First Party: Marudhar Kesari Jain College for Women (Autonomous)**

1. Marudhar Kesari Jain College for Women (Autonomous), as the 'Partner', will Collaborate closely to leverage its base of beneficiaries/learners.
2. Marudhar Kesari Jain College for Women (Autonomous) will Mobilize, motivate, and facilitate engagement within the institution for the IBM SkillsBuild program.
3. Marudhar Kesari Jain College for Women (Autonomous) will Connect with designated Special Points of Contact (SPOCs) across various departments to encourage participation in the IBM SkillsBuild workshops and initiatives.
4. Appointed Special Point of Contact (SPOC) will motivate and facilitate ongoing engagement in the program.

#### **Roles and Responsibilities of Second Party: CSRBOX**

1. **Partnership Overview:** IBM SkillsBuild and CSRBOX Foundation will partner with Marudhar Kesari Jain College for Women (Autonomous) as the 'Partner' for the IBM SkillsBuild initiative. They will work closely with Marudhar Kesari Jain College for Women (Autonomous)'s team to leverage at least 80% of the institution's capacity during the partnership tenure to build industry-relevant skill sets.
2. **Goals and Benefits:** Enhance the employability prospects of students/learners by providing market-linked skills.
3. **CSRBOX Foundation's Role:** Assist the institution in reaching out to participants through various methods. Onboard participants and conduct physical sessions to inculcate 21st Century Skills, Support participants with employment opportunities.
4. **IBM SkillsBuild Platform Engagement:** CSRBOX Foundation, as the IBM SkillsBuild Country Partner, will facilitate the onboarding of learners (students) onto the platform. Ensure each learner initiates/completes at least one short course on the IBM SkillsBuild Platform in a phased manner as mentioned below:

Engagement of Learners on the Platform:

- Phase I- 20% learners on the IBM SkillsBuild platform within Pilot implementation.
- Phase II- 80% learners' engagement within this Financial Year.

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### Duration

This LOU for the program IBM SkillsBuild is initially for three-year duration w.e.f. 15/07/2025 for both the programs (IBM SkillsBuild for Adult Learners and IBM SkillsBuild for Academia).

### Terms and Conditions

- **Confidentiality:** Each party shall acknowledge and agree that any and all information derived during the course of this assignment in any form is "Confidential Information". All the information related to the children (like their names, photos taken during the session etc.) everything will be kept confidential.
- **Data Privacy and Protection:** The data will be used only for onboarding learners to the IBM SkillsBuild and IBM Academia platforms and in subsequent reporting of their engagement to the institution. CSRBOX will maintain the confidentiality of learners' data received as a part of this contract
- **Limitation of Liability:** Institution will be responsible for mobilizing the learners and helping CSRBOX to conduct and implement IBM SkillsBuild and IBM Academia programs to develop essential 21<sup>st</sup> Century and Job readiness skills in learners.  
  
The parties enter into this agreement in a spirit of mutual trust and intend that unforeseen matters on issues that arise, as the relationship evolves, will be resolved in a spirit of mutual understanding. If there is conflict at any moment, it shall be resolved in a peaceful and amicable manner.
- **Financials:** This LoU is of non-financial in nature where there is no financial transaction or provisioning involved. CSRBOX shall cover all costs linked to session facilitation and workshop execution. No fees will be levied on institution by CSRBOX. The terms and provisions in this LoU also apply to any subsequent Addendum to this agreement.
- **Communication and Reporting:** The objective of the IBM SkillsBuild and IBM Academia Programs is to inculcate 21<sup>st</sup> Century Skills and engage various stakeholders in the process. CSRBOX shall provide the institution with timely reports in phases, facilitating thorough monitoring and evaluation of the undertaken initiatives. **If your institution is approached by any other organization for the same program, kindly let us know to avoid fraudulent activities.**
- **Legal Aspects:** This LOU is a statement of intent and does not create any legal obligations between the parties involved. The unsigned party hereby acknowledges that this LOU is a non-binding agreement and is subject to change or withdrawal at any time without penalty.
- **Other terms and conditions:** CSRBOX Foundation cannot utilize and transform the data of the persons enrolled in the course without taking prior permission from the Marudhar Kesari Jain College for Women (Autonomous). The Parties are entering into this LOU in good faith and intentions.

### CSRBOX Foundation

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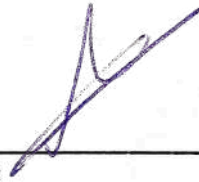
### Termination and Extension of LOU

The partnership covered by this LOU shall terminate upon completion of the agreed upon period. In the event of non-compliance or breach by one of the parties of the obligations binding upon it, the other party may terminate the agreement with immediate effect, if there is no resolution available for the breach. This LOU can be extended further as per the mutual agreement between the parties.

IN WITNESS WHEREOF, the parties hereto have executed this LOU on the day 15/07/2025.



*Dr. M. Inbavalli*  
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*Ann Kurian*  
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